

Graduate Council 2022-2023

October 6, 2022

Members present: Jeremy Allen, Iraklis Anagnostopoulos, Heidi Bacon, George Boulukos, Lisa Brooten, Philip Chu, Scott Collins, Jason Dallas, Craig Gingrich-Philbrook, Usha Lakshmanan, Mark Pease, Tomas Velasco, Chris Wienke, Alicia Utecht, Zvi Rosen, Buffy Ellsworth, Kyle Plunkett, Michael Hylin, Rachel Nozicka, Myla Burton, Gary kinsel

Executive-Officio: Costas Tsatsoulis, Meera Komarraju, Karen Jones, Andrew Youpa

Meeting started at 8:00 AM

Consideration of the minutes of the previous meeting

Gingrich-Philbrook: Welcome Everyone, this is the time to look at the minutes from the last meeting. Are there any corrections to the minutes?

Gingrich-Philbrook: Motion to approve the minutes?

Moved

Seconded

Minutes approved (20-0-0)

Remarks from the Chancellor: Austin Lane

Gingrich-Philbrook: The Chancellor was unable to attend the meeting because of other university business.

Remarks from Provost: Meera Komarraju

Komarraju: Good morning, everyone. I just have few updates.

- **Faculty Timesheet and No-show grades:** Thanks to faculty/all instructors for their input in improving the process of completing the monthly faculty timesheet as well as the No Show/In Progress grade by the end of the second week of classes of the semester. These were first-time activities for our campus, and we are doing our best to incorporate feedback we received to make the process as smooth as possible.
- **Registration for Spring 2023** begins Week 10 [October 24 onward]. Pre-Advisement began Week 4. The university is aiming to avoid any changes to the course schedules once students register for classes. Any changes to course schedules after registration begins [Form 75s] will need to go through the provost's office for approval.
- **Workshop:** we have a Strategic Enrollment Workshop scheduled for November 2 to discuss our recruitment and retention efforts for this year and the coming year [Fall 2023].
- **Ethics Training:** Request all faculty, staff, and student workers to complete the Ethics Training test by the end of October. This is a mandatory training.

Gingrich-Philbrook: Are there any questions? Thank you very much, Provost.

Remarks from Vice-Chancellor for Research: Costas Tsatsoulis

Tsatsoulis:

Gingrich-Philbrook: We will hear from Associate Dean Jones.

Remarks from Associate Dean & Director of Graduate School: Karen Jones

Jones: Good morning, the graduate school has workshops coming up and I would like to update you on that.

Workshops:

1. Applying for academic jobs October 17, 2022, 11:30-1:30, SSB 150
2. Paying for Graduate School November 2, 2-3:30 via Teams.
3. Grant writing November 14, 2022, 11:30-1:30, SSB 150

Emergency Request

Jones: Due to a staffing shortage resulting from chronic illnesses and position transfer, the Graduate School asks the Graduate Council's permission to:

1. Suspend GPA calculations at the level of the Graduate School prior to admissions. The programs will still receive transcripts and can evaluate student grades.
2. Admit international students before evaluation of financial eligibility. Financial eligibility will be evaluated at the time of I20 preparation.

However, the Graduate school will continue to collect records (application, passport, Driver's license review forms, etc.

Gingrich-Philbrook: Motion to approve the emergency request?

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and second, if you approve the emergency request, please vote Yes, request, in the chat.

Motion approved (20-0-0)

Remarks from Dean of Library Affairs: John Pollitz

Pollitz:

Gingrich-Philbrook: OK, well, let us move on to our next one then, which is me.

Report from Council Chair: Craig Gingrich-Philbrook

Gingrich-Philbrook: I wish to ask for Volunteers for Dr. Jones's two committees.

- Graduate recruitment
- Distribution of assistantships to schools

Gingrich-Philbrook: Are there any volunteers?

Gingrich-Philbrook: Our next report comes from GPSC representative, Rachel.

Report from GPSC: Rachel Noszicka

Noszicka:

Report from Council Vice-Chair: Tomas Velasco

Velasco: Good morning, everyone. I just have one update at my end.

The Graduate School Student Appeal Committee (SAC) will meet the following week to decide if there is going to be a hearing on the appeal of graduate student.

Gingrich-Philbrook: Thank you.

Gingrich-Philbrook: Our next report is from the Dean's Council.

Report from Dean's Council: Eric Brevik

Brevik: No report at this time.

Gingrich-Philbrook: Thank you.

Gingrich-Philbrook: Our next report is from the Faculty Senate.

Report from Faculty Senate: Bethany Rader

Rader: No report at this time.

Gingrich-Philbrook: Thank you.

Gingrich-Philbrook: Our next report is from Dr. Heidi Bacon with the new programs committee.

Report from New Programs Committee: Heidi Bacon

Heidi Bacon : New program has two resolutions for consideration and approval.

The Committee recommends approval of the RME for the Dual/Concurrent Degree in Paralegal Studies and Law. The 3 + 3 dual degree option is a means of reducing the burden of securing the undergraduate and professional degrees. Whereas, the first-year law curriculum remains intact while fulfilling undergraduate program requirements which allows the program to remain competitive to individuals interested in legal careers, admission to the Paralegal Studies program will remain unchanged and students interested in the joint Paralegal Studies B.S./J.D. program will complete the recommended curriculum and apply to the School of Law during their junior year.

Heidi Bacon : The faculty vote in the School of Justice and Public Safety was 14 yes and one no, and the faculty vote in the school of law was 17 yes and 0 no.

Resolution to Recommend Approval of RME for Dual/Concurrent Degree in Paralegal Studies and Law.

Gingrich-Philbrook: Motion to approve the RME for the Dual/Concurrent Degree in Paralegal Studies and Law?

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and seconded, if you approve of the RME for the Dual/Concurrent Degree in Paralegal Studies and Law, please vote Yes, Paralegal, in the chat.

Motion approved (21-0-0)

Gingrich-Philbrook: The next one is a resolution to Recommend Approval of RME for Moving Graduate Certificate in Women, Gender, and Sexuality Studies

Heidi Bacon : The Committee recommends approval of the RME for Moving the Graduate Minor and Certificate in Women, Gender, and Sexuality Studies to the School of Africana and Multicultural Studies.

Heidi Bacon : Four out of five WGSS faculty (one did not vote) voted to support moving the WGSS minor and certificate to the School of Africana and Multicultural Studies, and the faculty of Africana Studies also approves this move (5-0-0)

Resolution to Recommend Approval of RME for Moving Graduate Certificate in Women, Gender, and Sexuality Studies

Gingrich-Philbrook: Motion to approve the RME for moving Graduate Certificate in Women, Gender, and Sexuality Studies

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and seconded, if you approve of the RME for moving Graduate Certificate in Women, Gender, and Sexuality Studies, please vote Yes, WGSS, in the chat.

Motion approved (21-0-0)

Report from Educational Policies Committee: Andy Wilber (or Committee Member)

Allen: Resolutions were discussed at an on-line meeting of the Education Policy and guests on Tuesday, September 13, 2022. The September 13th meeting began at 3:07 and ended at 4:25. The fourth resolution was discussed via e-mail on September 20, 2022. All four resolutions were approved by the Education Policy committee before being sent to the Graduate Council for consideration.

Outcome of Discussion

Allen: The committee request the graduate council to revise the leave of absence language for continuing enrollment (601) in the graduate catalog. That the graduate catalog be revised to reflect the change proposed by the graduate school as:

“Is granted a leave of absence by their graduate program and the Graduate School by the 8th week of the semester. Each program has its own policy of whether and when to grant leaves of absence, but students on leave may not utilize university resources and space in pursuit of the degree.”

Allen: The committee voted to approve the resolution by majority:

5-Approve; 1-Do Not Approve; 0-Abstain

Lakshmanan: I voted against it. The language of the resolution is not framed as if it is in the interest of the students. What is the motivation of the graduate school to have such language/restriction in this resolution?

Jones: This language also loops in the graduate school when a leave of absence is requested.

Utecht: I do think it is worth mentioning that as a graduate student, I did not read this resolution as intended to support graduate students, but as intended to support faculty and the university.

Boulukos: Could someone clarify how much 601 typically costs these days? As 601 is for those who want to keep working from off-campus while paying a much lower rate, it makes sense that leave of absence status should not be the same as 601. On the other hand, I agree with Usha that the current language is a bit too broad and sweeping.

Ellsworth: Programs do not force students to go on a leave of absence. Students choose to register for 601 or to take a leave of absence. It is the student's choice.

Lakshmanan: Sorry but I think what I stated has been misunderstood. I did not state that students opt to go on leave for absence because they do not wish to pay for 601. A student may be on leave of absence but that does not mean that they are no longer students at the university. This is different from being suspended from the program or university.

Ellsworth: I agree with Jeremy that if a student goes on a leave of absence and is not paying fees, they should not have access to university resources during that leave.

Bacon: I would like to see the language modified. I am concerned about international students.

Resolution to Revise the Leave of Absence Language for Continuing Enrollment (601) in the Graduate Catalog

Gingrich-Philbrook: Motion declined and sent back to committee to re-write the language.

Jones: Please send suggestions to reword that part to kljones@siu.edu, please indicate in the subject line "Leave of absence wording". Thank you.

Gingrich-Philbrook: The next one is a resolution to Revise the Accelerated Master's Degree Language in the Graduate Catalog.

Allen: The committee request that the graduate School encourage programs and schools offering graduate degrees to revise any document articulating accelerated master's degree for undergraduate students accordingly as:

- *Intent must be initiated while the student is an active undergraduate at SIU in a program with an approved accelerated master's degree. This intent shall be communicated as a signed agreement between the student, the director/coordinator of the master's program, and the dean of the graduate school.*
- *Intent must be supplemented with a list of the courses that will be shared between the two degrees. This list should be included in the notification agreement.*
- *Any changes to the shared course listing must also be communicated to the graduate dean.*
- *All credit hours earned for shared courses must be included in the shared total. For example, if a student takes a 4 credit hours shared course, it is not possible to count only 3 credit hours of it in the shared total.*
- *Shared courses must be listed in the graduate catalog, and they must be taken for undergraduate credit."*

Allen: The committee voted to approve the resolution by majority:

5-Approve; 0-Do Not Approve; 1-Abstain

Resolution to Revise the Accelerated Master's Degree Language in the Graduate Catalog

Gingrich-Philbrook: Motion to approve the Accelerated Master's Degree

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and seconded, if you approve Accelerated Master's Degree Language in the Graduate Catalog, please vote Yes, accelerated master's, in the chat.

Motion approved (17-0-0)

Gingrich-Philbrook: The next one is a resolution to Allow the Director of the Graduate School to Make Determinations on "Outside" Members of Graduate Dissertation Committees.

Allen: A faculty member is considered an "outside member of the dissertation committee" if the faculty member does not have a primary appointment in the academic program granting the degree.

The committee voted to approve the resolution by majority:

5-Approve; 0-Do Not Approve; 1-Abstain

Resolution on External Dissertation Committee Members.

Gingrich-Philbrook: Motion to approve the External Dissertation Committee Members.

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and seconded, if you approve the resolution on external dissertation committee members, please vote Yes, outside members, in the chat.

Motion approved (17-0-0)

Gingrich-Philbrook: The next one is a resolution to allow Students to register for One semester based on unofficial transcripts

Allen: The committee request that the front matter on page 8 of the Graduate School catalog, be revised as proposed by the graduate school as:

“Students applying for admission to a degree program are required to submit transcripts for all universities and colleges they have attended (undergraduate and graduate). It is acceptable to submit unofficial transcripts during the application process. However, after admission, and prior to the second semester of registration, students are required to submit official transcripts.”

Allen: The proposed changes cited were approved. The revision would allow students to register for one (1) semester based on unofficial transcripts. This new requirement would mandate that official transcripts be received before a student register for the second semester of their program. This practice is in line with other institutions and is envisioned to allow SIU to be more competitive in increasing enrollment.

Allen: The resolution to revise “when” official transcripts must be provided to the graduate school has been approved. A deeper dive into “what” official transcripts must be provided to the graduate school is noted. Further discussion of this topic is supported by the graduate school with the expectation of being resolved later.

Allen: The committee voted to approve the resolution by majority:

5-Approve; 1-Do Not Approve; 0-Abstain

Resolution to Allow Students to Register for One Semester based on Unofficial Transcripts

Gingrich-Philbrook: Motion to approve the resolution to allow students to register for one semester based on unofficial transcripts.

Moved

Seconded

Gingrich-Philbrook: So, with it being moved and seconded, if you approve resolution to allow students to register for one semester based on unofficial transcripts, please vote Yes, transcripts, in the chat.

Motion approved (14-1-1)

Report from Research Committee: Liliana Lefticariu

Lefticariu: No report at this time.

Report from Program Review Committee: Lisa Brooten

Brooten: No report at this time.

Gingrich-Philbrook: Well, those are our reports and our work for the day. I thank you all very much for your participation this morning.

Adjournment

Moved

Seconded

Meeting adjourned at 10:01 AM