

**MEETING OF THE GRADUATE COUNCIL**  
Southern Illinois University Carbondale  
November 6, 2008

Members and Administrative Officers Present:

Thomas Britton; Ronald Browning; Daniel Dyer; Ann Fletcher; Samuel Goldman (ex-officio); Ramesh Gupta; Eric Hellgren; Andrew Hofling; Scott Ishman; Mark Kittleson; Elizabeth Klaver, John Koropchak, Leslie Lloyd; Pat Manfredi; Scott McClurg; John Mead (Graduate School); Eileen Meehan; Christian Moe (Emeritus); Manoj Mohanty; Jennifer Mulnix (GPSC); Nancy Mundschen; Elyse Pineau; Jonathan Remo (GPSC); Karen Renzaglia; Prudence Rice (ORDA); Jacob Rose; Ratna Sinha; Peggy Stockdale (Faculty Senate); Alejandro Strong (GPSC); Karl Williard; David Wilson (Graduate School); Tomasz Wiltowski; Bryan Young; Michael Young; and Bill Stevens (A/P Council).

Chairman Britton called the meeting to order on November 6, 2008 at 8:30 a.m. in the Missouri/Kaskaskia Room of the Student Center.

Announcement of Proxies: Dean Wilson announced there no proxies for the meeting.

1. **Consideration of the minutes of the October 2, 2008.** – A motion to approve the minutes of October 2, 2008 meeting was made by Scott McClurg and seconded by Mark Kittleson; motion passed.
2. **Report from University Communications:** Chairman Britton announced that the University Image and Marketing presentation has been rescheduled for the December meeting.
3. **Remarks/Announcements**
  - a. **University and Graduate School Leadership**

**Chancellor Sam Goldman**

Chancellor Goldman reported that we are still waiting to hear whether there will be a rescission. He stated we are in a position to meet the 3% rescission right now, but that it will curtail things we had planned to do. The out-of-state tuition was passed but there is some confusion as to whether the increase includes graduate students. He stated his position is that it does include graduate students and we are working to clarify that issue. Chancellor Goldman also announced that major recruiting will begin in Missouri, Kentucky and Indiana. We will also be doing some major recruitment in southern Illinois. Linda McCabe Smith has been appointed the Interim Associate Vice Chancellor of Diversity and has begun work. There is a group working on defining what that office does;

he expects a report by the end of the semester or the beginning of next semester. Once the direction has been agreed upon, we will post the position. We hope to fill the position July 1, 2009.

When asked about the search for a permanent provost, Dr. Goldman stated that the search for the provost will be put on hold until the permanent chancellor position is in place.

Mark Kittleson asked about university restrictions that state we have to use the term “interim.” He stated that the term indicates, for some people, that we are “maintaining” instead of moving forward and asked if we could drop the “interim” titles. Dr. Goldman stated he believes the reason that we have “interim” positions is due to an agreed upon process for searches. The word “interim” implies that there is a search coming. Until the search has gone on, that position is still open. Discussion ensued about dropping the term “interim” and what happens if we drop the term. Tom Britton stated that other institutions of higher education also use the same terminology. Kittleson remarked that he thought having so many interim positions may hinder the recruiting process. Dr. Goldman stated the problem may not be with the nomenclature but with the length of “interim” positions. The general consensus was that we seem to have interim persons occupying positions for too long. Goldman stated the decision is made at the Board level.

Goldman also remarked he worries that there may be a short fall in income with the recent tuition changes for students from Indiana, Kentucky and Missouri. He added that this is a high risk operation. The switch from out-of-state tuition costs about \$1 million. We must make that up on volume from those three states. Our target goal is about 250 students to make up for it. If we make a commitment to grow our enrollment, we have to take risks, but we must not lower tuition requirements. In charging in-state tuition for the three surrounding states, our goal will be to make up the difference in volume.

#### Vice Chancellor for Research and Graduate Dean John A. Koropchak

Dr. Koropchak reported that Dr. Greg Rose will be starting his new position as director of the Center for Integrated Research for Cognitive and Neural Sciences on January 12, 2009. He also announced that Dr. David Gibson will be presenting the Outstanding Scholar Lecture tomorrow in Life Science III room 1059.

Good News:

- The School of Social Work was recently awarded an international award from Partners in Advancing Education for International Social Work from the Council of Social Work Education.
- Nicholas Pinter from Geology was recently appointed to the National Research Council on Large River Management.
- Allison Joseph, from English, was a grand prize winner for the Dancing Poetry contest.
- Charles Harris, a PhD student from Political Science, recently won a Fulbright Award.
- Michael Marsh, a graduate student in Geology, has won the Allen B. Cox award from the Geological Society of America.
- Jacob Podber, a faculty member from Radio and TV, has won the Ray and Pat Browne Literary book award.
- Joyce Fetro from Health Education has won the 2009 American Association for Health Education Scholar Award.
- Frank Stemper has won his 20th ASCAP award.
- Chris Kohler, recently retired as Director of Fisheries, has won several awards from his alma mater and national organizations.

#### Associate Vice Chancellor Rice

- AVC Rice announced that the seed grant deadline is Friday and proposals are coming in regularly.
- The Research Rookies program has 15 students and will probably bring in 4 more. She explained the Research Rookies is a new program started in the fall for high achieving freshman students to get them involved in research and challenging intellectual activities. She reported that a student recently chose to enroll at SIU due to the research rookies program. Anyone who has a student that they believe may be interested can contact Julia Spears ([jspears@siu.edu](mailto:jspears@siu.edu)) or, you may go to the ORDA website which has a link to the undergraduate research web page.
- She is continuing to work on the conflict of interest and conflict of commitment policy with legal counsel. The most recent problem we run into is the state guidelines are much more restrictive than federal guidelines in terms of what you have to report. The state requires faculty to report honoraria for book and lectures, which traditionally was not done. In addition, SIU would like to have our conflict of interest policy cover all employees and the State requires only faculty. She will examine how the University of Illinois meets these requirements and how they handle the rules.

#### b. Constituency Leadership

Faculty Senate – Peggy Stockdale.

Prof. Stockdale reported that the Faculty Senate will distribute and vote on a resolution for the sexual harassment policy and procedures. She commented that the Executive Committee has worked very hard on these procedures and there will be a resolution forthcoming.

A/P Staff Counsel – Bill Stevens – No report.

Graduate Student Professional Council – Alejandro Strong

Mr. Strong reported that the GPSC is currently considering the tuition and fee increases.

#### 4. Committee Reports

##### a. Graduate Enrollment Committee – Dr. Koropchak

1. Dr. Koropchak reported that the Graduate Enrollment Plan was completed. This plan was electronically sent to graduate council members for their review. Approximately 1.5 months ago, the Chancellor directed the development of a variety of different plans linked to enrollment and retention. Our directive was to develop a plan for graduate enrollment for fall 2009 to include an increase of 5% enrollment. The Graduate Working Group, which includes representation from all the colleges, has been meeting for over a year. The report can be found on the Graduate School website. The following items were highlighted as notable/new actions that will be implemented:

- A new plan for use of partial tuition waivers to recruit top students in revenue-positive ways
- Creation of a timely new master's program in Advanced Energy and Fuels Management
- Creation of on-line MBA and MAcc programs
- Creation of weekend Master's of Social Work offered at community colleges
- Partnership agreements with international universities from China, Greece, Thailand, Malaysia, Taiwan
- Partnerships with International Student Council and other student groups, to enhance recruitment of international and other targeted student groups, and
- Mechanisms and programs for recruiting non-traditional graduate students from the local area for life-long learning and career changes.

The plan was submitted on October 31 and VCR Koropchak stated that the group is continuing to look for additional

ideas and feedback and comments would be appreciated. The final plan is not required until the end of December. In order to impact next fall's enrollment, some programs may have to be implemented immediately. Council members were asked to take their copies back to each of their respective director of graduate studies for discussion and review.

When asked about Graduate retention rates, David Wilson responded that SIU has about an 80% completion of our master's degree level and the Ph.D. varies. Dean Wilson stated that he believes that the retention rate at SIU may be higher at the Ph.D. level because we are smaller and students get more individual attention. He also added that studies are currently being done on retention rates for graduate students.

Dr. Moe asked if the current inducements being considered also include a reduction in lodging and food costs, which may be especially helpful to international students. Dean Wilson responded that there has not been any discussion in that regard. Any program would benefit from stimulating and developing international collaborations whether they result in graduate enrollment increases or not, however, they frequently do. Building collaborations between institutions from around the world frequently develops into relationships that result in student exchange. Alejandro Strong asked if there is money to increase graduate assistantships. Dr. Koropchak stated he hoped so, but that is a challenge in this budget climate.

Dr. Goldman asked where we account for certificate programs for students at the graduate level. Vice Chancellor Koropchak stated the portfolio we have on campus includes certificate programs. Dr. Goldman asked if there was any push to recruit people who don't want to go on for a doctorate and have a need for certificate programs, or have a need for a mid-career change. He added that we should promote the range of certificate programs that we offer since we are the gatekeepers to most of them. Goldman urged that we consider 6<sup>th</sup> year certificate programs, particularly in education. Wilson stated the most active certificate program we currently have is in Behavior Analysis & Therapy which is a certificate for alcohol and drug treatment. Elyse Pineau asked if we are expanding and enriching our graduate program, is there thought as to how we can achieve faculty resources to extend those programs. John Koropchak stated about a year ago, we asked all programs to do a capacity analysis. We asked programs to look introspectively at their resources, including faculty members and research activities, and evaluate what the

capacity of their program is for graduate students. While there were a few programs that were over capacity, the vast majority of the programs that went through the analysis had additional capacity. This analysis was beneficial because it showed that some programs were conservative in their admittance policy and the tendency was to admit fewer students than their capacity. Programs that went through the process were given more confidence to admit more students.

Pat Manfredi added that, in addition to offering tuition reimbursement and graduate assistant lines, another way to recruit students would be to offer career placement services. He added it may be worth hiring someone that specializes in placing people with advanced degrees. Koropchak stated that aspect had not been discussed but may be included in the mix.

Tom Britton congratulated the Graduate Enrollment Working Group and presented a motion that the Graduate Council endorses the plan in principle understanding that the details will change from time to time. The motion was seconded and passed unanimously.

b. Executive Committee – Dr. Britton

1. The Executive Committee will take up the discussion of interim titles at their next meeting. Thanks to everyone who responded to the survey on desired characteristics of the next chancellor. The qualifications given for the next chancellor was vision and leadership, administrative experience, belief in collegial governance and academic credentials. In terms of challenges, the number one challenge was fiscal challenges; the number 2 challenge was enrollment and the number 3 was administrative challenges. Chairman Britton added that a full listing of the qualifications and challenges can be viewed on the graduate council website.

Chairman Britton announced he received a request in early October from Vice President Haller to review two plagiarism policies – one being an overall plagiarism policy and another which was related to the president's office. He added he has placed these policies on the website for the council's review. Comments or concerns should be directed to him or Dr. Haller.

Announced he is preparing a memo for the internal group working on the sexual harassment policy that captures all the

comments from the previous Graduate Council meeting. He asked that any additional comments be forwarded to him. They will be posted on the website.

Chairman Britton reported he is working to improve the quality of the Graduate Council website. When you visit the site, you will notice that when you click on your name, it will actually go to your photograph. We are also trying to put more reports and action items on the website. He urged all the members to use the website to review what will be needed for the upcoming meetings.

c. Nominations Committee – Dr. Hellgren

Dr. Hellgren had to leave for class, but asked Chairman Britton to announce that Dan Dyer has been appointed to the Library Affairs Committee. Additionally, the Graduate Council has been asked to nominate two people to the interim dean search committee in CASA. CASA will choose one to serve on the committee.

d. Research and Education Policies Committee – Drs. Manfredi and Renzaglia

1. Discussion of Signature Programs Proposal: Chairman Britton stated this agenda item will be deferred to the second or third item on next month's agenda.

e. Education. Policies Committee – Dr. Manfredi

1. Resolution concerning Banner: Pat Manfredi read the announcement of the resolution regarding Banner put forth by the Education Policies Committee.

## **ANNOUNCEMENT OF RESOLUTION**

### **Whereas:**

President Poshard has challenged the Graduate School to increase graduate enrollment for fall 2009 by 5%, and whereas

The deficiencies of the Banner Implementation Project (officially the Unified Digital Campus Project) that is replacing the current Student Information System, including the on-line graduate application not only cripples prospects for enrollment growth, but makes the admission process

to graduate programs extremely cumbersome and time consuming for graduate faculty and staff.

**Be It Resolved that the Graduate Council**

1. Acknowledges with appreciation the efforts of Information Technology's Banner team to remedy the most glaring deficiencies of Banner with respect to graduate admissions including efforts  
(a) to provide a summary page containing a prospective student's admissions information;  
(b) to provide a method for downloading information from that summary page into a spreadsheet application;  
(c) to provide automatic email notifications to a graduate program when a prospective student applies to that program; and  
(d) to provide graduate programs with the ability to check on the status of a prospective student's application;
2. Asks that Information Technology's Banner team continue to work in partnership with at least two active directors of graduate studies to remedy the above deficiencies as soon as possible;
3. Asks that Chancellor Goldman provides the resources that Information Technology's Banner team needs to remedy the above deficiencies as soon as possible;
4. Asks that President Poshard and Chancellor Goldman support the effort to find a more permanent solution to the problems that Banner presents for graduate recruitment and admission by providing funds to purchase a 3<sup>rd</sup> party software/services that more efficiently handle the above tasks as well as others that are essential for increasing graduate applications and enrollments in coming years (such as the ability to solicit and maintain online letters of recommendation).

Discussion: Prof. Manfredi announced that the specifics of this resolution came from Mark Kittleson and Dean Wilson who met with the Banner Team to let them know what needed to be fixed now. It also emerged that this is not going to take care of all the needs and there is to be another request for an increase to purchase 3<sup>rd</sup> party software that will help to increase graduate enrollment.

Dean Wilson stated that they are not quite ready to go live with this. They have been working quite closely with people like Mark and others in the College of Business. They are about ready to go live with the summary sheet. There is a problem with how to implement part of this, and you have to use Internet Explorer

which will create other problems. One thing they are having problems with is the email trigger.

Motion to approve by the Committee; motion passed unanimously.

f. New Programs Committee – Dr. Williard thanked the committee for their hard work. He is seeking approval for three resolutions that were announced last meeting.

1. For Approval:

Prof. Williard read the following resolutions for approval by the Graduate Counsel:

A. Approval of Program Name Change

**RATIONALE:** The Department of Plant, Soil, and Agricultural Systems has requested a change in the name of their M.S. degree in Plant and Soil Science: to “Plant, Soil, and Agricultural Systems” to better reflect the total spectrum of disciplines offered in their M.S. degree program. There are no costs associated with the name change.

**RESOLUTION:** Be it resolved that the Graduate Council approves the change of the name of the M.S. degree in Plant and Soil Science to Plant, Soil and Agricultural Systems.

There were no questions or discussion. A motion to approve was made by the Committee; motion passed unanimously.

B. Program Modification

**RATIONALE:** The Department of Educational Psychology and Special Education has proposed to modify the existing MSED degree in Counselor Education to include a professional (non-thesis) track MSED in addition to the present thesis track MSED. The professional MSED would require 6 hours of approved course work beyond the core requirements of the student’s respective counseling specialty, in lieu of the thesis requirement. All MSED students will have to successfully complete a written comprehensive examination of the core curriculum. The professional MSED option would serve as a recruiting tool for prospective graduate students interested in practicing positions in schools, community

health settings, or private practices. There are no anticipated budgetary effects of this degree modification.

**RESOLUTION:** Be it resolved that the Graduate Council approves the modification of the existing MSED degree in Counselor Education to include a professional track MSED in addition to the present track MSED.

Discussion: Nancy Mundschenk was present to answer questions. Scott McClurg asked if there is a research requirement for graduate students and is this a barrier to increased enrollment or do you think your students will do this to avoid the thesis. Nancy stated this degree is for students who are practitioners and the research is more for the student who are going on to seek their Ph.D.

Motion to approve; motion passed with one abstention by Scott McClurg.

C. Program (Certificate) Elimination

**RATIONALE:** The College of Education and Human Services has proposed to eliminate the Certificate in Couple and Family Counseling in the Counselor Education Program. The request was made because, to date, no students have applied to the certificate program. There are no anticipated budgetary effects of this certificate elimination. The certificate program utilized existing courses from the Marital, Couple and Family master's degree program.

**RESOLUTION:** Be it resolved that the Graduate Council approves the elimination of the Certificate in Couple and Family Counseling in the Counselor Education program.

Motion to approve by the Committee; motion passed unanimously.

**ANNOUNCEMENT OF RESOLUTION**

2. Announcements:

A. New Concentration

**RATIONALE:** The Department of English has proposed a new area of concentration, English Studies, in their M.A. degree program. This concentration would be an addition to their two current areas of concentration in 1.) Literature and 2.) Rhetoric and Composition, which are designed to train students in research and scholarship to prepare for

Ph.D. study. The proposed concentration in English Studies would allow the Department of English to admit and train students who want to gain more disciplinary training in English without pursuing a research focused degree. This concentration would target high school teachers and other professionals who desire more training in English. Faculty volunteered to offer evening, Saturday morning, and off-campus courses to meet the needs of this population of prospective graduate students. The terminal event of the degree program would be an oral examination based on course work. The faculty in the Department of English unanimously approved this proposed addition to their M.A. degree. There are no anticipated budgetary effects of this degree modification. If off-campus courses are offered in the future, they will be offered on a cost-recovery basis.

**RESOLUTION:** Be it resolved that the Graduate Council approves the modification of the existing M.A. degree in English to include an area of concentration in English Studies.

Discussion: Professor Molinaro was available to answer questions. When asked by Dr. Pru Rice about the content of English Studies, Dr. Molinaro stated the core program will overlap with the existing concentration and will add an area of study to our current MA programs. He also added that they wanted to have an opportunity for students to have a broad range of study or concentration. When enrolled in our straight MA program, they must take the specified required courses. In this specialization, they could take up to 5 or 6 courses in their area of specialization. They could also go in another direction and the curriculum could become more interdisciplinary. The curriculum was designed to give students who don't fit neatly into the track we currently offer, an opportunity to become specialized or more diversified in their education. When asked by Pru Rice as to the kind of interdisciplinary courses they would be likely to take, he answered that it varies, but his assumption would most likely be English, philosophy, or education or perhaps curriculum instruction and may even migrate into psychology. These are areas that occasionally our Ph.D. students would venture into, but our MA students never do. Elyse Pineau suggested that he also contact Speech Communications. VCR Koropchak asked if he had completed an assessment as to what kinds of needs there are for these courses. His response was that people have been asking for this for many years and that he has been communicating with them and asking them questions about their needs as he was going through the process. He added that various outreach programs have also been used to speak with teachers such as a listserv for area high school English teachers that he subscribes to. He added this was designed to maximize the appeal to all these people and added he has several people waiting for an email so they can apply for this program. He also stressed that

while this may have appeal for a number of high school teachers, that there are a lot of potential students as well who would be interested in working in other fields, such as publishing that may also be interested. While these courses are offered now , they are exclusively for students who are taking our MA program or other graduate program. There are real career opportunities in working in publishing such as the SIU Press and so there are people beyond high school teachers that would be interested in this.

John Koropchak commended Prof. Molinaro on seeing a felt need in the community and following through with developing this program to fill that need. Prof. Molinaro also added that before he was chair he was graduate director for 6 years and this was when the idea originated. He added that in those six years, we probably graduated over 100 MA and MFA students and only three of them were local high school teachers and all three were at the time limit for their degree program. It was the research tool requirements that delayed them. When working full time, it makes it difficult to SIU to take the foreign language classes that are required, because they are all offered during the day. The students who were interested and looking at our program simply could not do it. We think there are a lot more people who will enter this program if they know they are not going to have the potential of being dropped out of the program in 6 years because they could not finish a particular program requirement. The question was asked if we are losing graduate students because of these requirements. His answer was that he thought some are simply not getting a master's degree. Those people he spoke with directly were frustrated they were not getting the graduate degrees they wanted or they were considering degrees in programs in which they were less interested. He was asked if a program like this takes off if he would consider having some of these courses taught by Ph.D. students or be hiring additional faculty? Prof. Molinaro stated at this point, he believes they can handle an influx of quite a few students. There will be an impact for the first five years at least. When asked if all these students would be tuition paying, he responded that students entering this program would have to understand that our graduate assistantships will be going to our professional programs that will go on to a Ph.D. program.

## **ANNOUNCEMENT OF RESOLUTION**

**RATIONALE:** The College of Applied Sciences and Arts has proposed to add a Track 2 option to the M.S. program in Medical Dosimetry. The Track 1 option in the existing program was designed for individuals seeking a career in Medical Dosimetry who are currently not certified. Track 2 would target practicing Certified Medical Dosimetrists

(CMDs) who would like to complete an M.S. degree. There is significant interest among certified CMD's for this type of degree program. Track 2 will not include clinical courses, since the students will be practicing CMD's. The primary mode of delivery of courses will be on-line. There are no anticipated budgetary effects of this degree modification. The Track 2 option will follow the cost-recovery model, which has been successfully employed with Track 1. The additional courses required for Track 2 will be taught by existing faculty within the School of Allied Health.

**RESOLUTION:** Be it resolved that the Graduate Council approves the modification of the existing M.S. degree in Medical Dosimetry to include a Track 2 option for practicing CMD's.

### **ANNOUNCEMENT OF RESOLUTION**

**RATIONALE:** Southern Illinois University Carbondale (SIUC) has proposed a Professional Science Master's (PSM) program in Advanced Energy and Fuels Management. The PSM degree is designed as a terminal degree for students in the sciences, mathematics, or engineering that provides additional disciplinary training and professional skills development, commonly in business and management. As a relatively new degree concept, the PSM degree is recognized as an official degree category only in the state of Arizona. Currently, the Illinois Board of Higher Education (IBHE) is having discussions to establish the PSM as an official degree category in Illinois.

Demand for sustainable energy and alternative fuels, such as bio-fuels, continues to grow. Illinois is a leading state in the development and use of clean coal technology and the bio-fuels industry. The energy and fuels industries seek individuals who have a technical and business management background to fill management positions in their organizations. The proposed PSM degree by the Colleges of Agricultural Sciences, Business and Administration, Engineering, and Science is designed to fill that need. The proposed program consists of 36 credits hours to be completed over a 13 month period, including 9 business related credit hours, 9 science technology credit hours, 3 credit hours of energy policy, 9 elective credit hours, and a capstone 6 credit hour internship in industry. SIUC has received \$450,000 in federal funding over 3 years to support course development activities, marketing, and administration of the proposed program. For year 4 and beyond, the program director will seek additional external funding, as well as consider placing the program on a cost-recovery basis.

**RESOLUTION:** Be it resolved that the Graduate Council approves the creation of a Professional Science Master's (PSM) program in Advanced Energy and Fuels Management. The Graduate Council acknowledges that the PSM program will start by conferring M.S. degrees, until the PSM degree becomes formalized by the IBHE.

VCR Koropchak added the professional science master's degree is considered nationally as a "cutting edge" graduate degree. They have been a topic of importance by the National Research Council, Council of Graduate Schools, and the Sloan Foundation. The National Science Foundation is about to create a new funding program for additional support at universities for the creation of these programs. This will be our first professional science master's on this campus. There are many campuses including Edwardsville and U of I that already have professional science master's degree. Most people coming into this program will have an engineering or science background. Dr. Wilson stated there is a shortage of people in the stem discipline areas. We are graduating sufficient number of people in the stem discipline areas at the bachelor's level, but they don't stay in the sciences.

g. Program Review Committee – Dr. Mundschenk

Prof. Mundschenk reported that the Program Review Committee is reviewing a revision to the procedures for the internal review process which should be completed in the summer.

5. Other Business

Tom Britton announced that our next meeting will be December 11 at 8:30. He also added that beginning the spring semester, we will begin our meetings at 8 a.m.

There being no further business to bring before the council, Chairman Britton adjourned the meeting at 10:30 a.m.