

MEETING OF THE GRADUATE COUNCIL
Southern Illinois University Carbondale
December 9, 2008

Members and Administrative Officers Present:

Thomas Britton; Ronald Browning (Lana Murphy); Daniel Dyer; Ann Fletcher; Ramesh Gupta (Peter Hardwicke); Eric Hellgren; Andrew Hofling; Scott Ishman (Ken Andersen); Mark Kittleson; Elizabeth Klaver, John Koropchak, Leslie Lloyd; Pat Manfredi; Scott McClurg; Eileen Meehan; Christian Moe (Emeritus); Nancy Mundschenk; Donna Post (Debbie Seltzer); Elyse Pineau; Karen Renzaglia; Prudence Rice (ORDA); Jacob Rose; Peggy Stockdale (Faculty Senate); Karl Williard; David Wilson (Graduate School); Tomasz Wiltowski; Bryan Young; Michael Young; and Bill Stevens (A/P Council).

Chairman Britton called the meeting to order on December 9, 2008 at 8:30 a.m. in the Missouri/Kaskaskia Room of the Student Center.

Announcement of Proxies: Dean Wilson announced the following proxies: Ken Andersen for Scott Ishman; Debbie Seltzer for Donna Post; John Preece for Bryan Young; John Dobbins for Jack Kremer; Laura Murphy for Ron Browning; and Peter Hardwicke for Ramesh Gupta.

1. **Consideration of the minutes of the November 6, 2008.** – Donna Reynolds announced a correction to the minutes of October 2, 2008. Mr. John Dobbins who attended as proxy for Jack Kremer was not reflected in the minutes. There were no other corrections. A motion for approval of the minutes of November 2, 2008 with the correction noted was made and seconded; motion passed.
2. **Remarks/Announcements:**
 - a. University and Graduate School Leadership

Chancellor Goldman:

Chancellor Goldman was not in attendance due to a prior commitment which conflicted with the change in date of the regular meeting.

Provost Rice:

Provost Rice announced the search for a permanent Dean for the College of Engineering is going well and they have a very good pool of candidates. The Interim Dean of the College of Applied Sciences and Arts should be taken care of this week. The same committee will also serve as

the committee for the national search which will take place this spring. The Paul Simon Public Policy Institute is in the process of closing out the interview process and will have a selection by early January. Provost Rice reported some structural changes in his office. Up to this point, he has been serving as Interim Provost and Vice Chancellor in addition to maintaining 50% of his working time as Associate Provost for Administration. Susan Logue will be stepping down from her position at Morris Library and will be serving as 100% acting Associate Provost for Administration. This office handles all interactions with the unions, all the grievances, bargaining situations, contracts and is also responsible for review of personnel requesting sabbaticals. Our efficiency and ability to serve people will be enhanced considerably with this appointment.

Spring 2009 advance registration numbers as of Monday, as compared to a year ago, were down 3.8%. In looking at the long-term, we are up 9% for freshmen and 4% for sophomores. We are down in enrollment for seniors; 55% have registered this far for Spring Semester. Dr. Rice praised the deans, in particularly Engineering and Agriculture, for doing a very good job in recruiting students.

Announced information regarding a proposed 2.5% general revenue rescission for FY09. This year we received a 2.8% increase, approximately 3.8 million dollars. The 2.5% rescission will take back approximately 3.5 million dollars which means we can cover the rescission and not have to go back to the units. He added he is having conversations with the Chancellor about releasing the contingency. Two options are being considered: (1) release it; (2) to increase the carry-over percentage that units are allowed to carry over at the end of the year. Annually we are allowed to carry over about 1% of the budget to be used in the next fiscal year. The discussion now is to carry over 1.5% and to release the contingency but ask units to be careful what they purchase to try to save that money for next year when we may have some difficulty.

In FY10 there may be an 8% rescission. One critical thing we don't know is if the 2.5% rescission for FY09 will be a permanent rescission or given back to us. If permanent, we will have a rescission of 8% equaling approximately \$9.9 million dollars on the FY10 general revenue appropriation. Given our FY10 budget in terms of source of funds and use of funds and with the 8% rescission, we are over committed by about \$6.8 million. The budget office is developing scenarios for ways to try to save money. Carol Henry is looking at models for furloughs. One calculation was that if we furloughed everybody for one hour it would save us approximately \$100,000. If we have furloughs instead of layoffs we may be able to meet the \$6.8 million dollars, but it will take a number of furloughs that could vary in terms of the number of people involved. However, that is not the only way to try to reach some

budget savings. The Deans Council has asked for a meeting with the Chancellor and each of the Deans will present their own particular set of remedies to consider, including administrative salary cuts, layoffs and a shorter work week.

FY10 has not been budgeted and we are still having conversations about it. If the Graduate Council has suggestions, please deliver them to the Chancellor. He announced we will know about the 2.5% rescission by February. President Poshard has indicated he believes the 8% can be reduced.

Vice Chancellor for Research and Graduate Dean John A. Koropchak

Dr. Koropchak reported that he and Dr. Wilson attended the Council of Graduate Schools Annual Meeting. The main topic was budget concerns. The President of the Arizona State University indicated their budget cut was going to be \$100 million.

He announced that the FY08 grant awards data was finalized and the grant awards totaled \$70.2 million. With the exception of 2002 which had a large grant that skewed the numbers, this was the second highest in our history. The federal grant awards were 20% higher, federal research awards were 32% higher; but state research awards were down. NSF increased by 37% to about \$5 million. The College of Education increased \$2.5 million. The College of Science increased 64% to over \$7 million; and the College of Agriculture increased 20%.

Good News:

- Bruce DeRuntz has been named a fellow in the ASQ.
- Clipius Technologies (Professor Ajay Mohajan, Department of Mechanical Engineering), a start-up company out of the College of Engineering won a \$10,000 prize from the State of Illinois Innovate Illinois competition.

Associate Vice Chancellor Rice

- Seed grants are being reviewed by the committee.
- She will be making a presentation about undergraduate research to the Board of Trustees and will have three undergraduate research assistants speak at the meeting.
- She is continuing to work on the conflict of interest and conflict of commitment policy with Legal Counsel. The most recent problem that we have run into is the state guidelines, which are much more restrictive than federal guidelines in terms of what is required to be reported. The state requires faculty to report honoraria for book

and lectures, which was traditionally not done. In addition, SIU would like to have our conflict of interest policy cover all employees and the State requires only faculty. She will examine how the University of Illinois meets these requirements and how they handle the rules.

Associate Dean Wilson

Dean Wilson announced that while at CGS, he attended some meetings sponsored by the Educational Testing Services (ETS). He reported ETS is creating a personal potential index, which is a different kind of measure to look at persistence and other things you don't ordinarily see on this kind of test. The new measure will go live this summer. Students who take the GRE can send up to four of these tests to schools at no extra cost to them. This is good news for the GRE and sounds like a potentially very good step. Programs may find this more useful than the test itself. The bad news is they have seen a precipitous drop in the number of tests worldwide. They had projected 675,000. At this point they don't think they will reach 620,000, which is down about 40,000 from last year. No one knows the reason for this. We know that traditionally during economically hard times, students have gone back to graduate school. Some metro areas have seen a small increase but no one has seen a huge increase. This down turn is much different than others, which means we will all have to work a little harder.

The last meeting he attended at CGS concerned the long overdue National Research Council (NRC) evaluation which may be released soon. Sometime this week or the first week in January, we will receive the methodology study so that we can start reviewing the process and get some idea of how they have arranged things. Institutional Research will help understand the NRC methodology. Release of the data and program ratings will come 30-60 days after the release of the methodology study. The Council of Graduate Schools is putting together a tools kit so that we can look at developing common responses. We have 21 Ph.D. programs participating in the NRC study. We will get a list of our programs and where they stand about 3 days before the release of the data.

When asked for an update on the Banner situation, Associate Dean Wilson responded that Mark Kittleson and the College of Business are working with IT to create a summary sheet so that programs can go into Banner and get admissions information on one sheet. Mark Kittleson stated meetings will be held with the group in late January or February to look at Argos. Kittleson stated you will also have to get access to Xtender to get this information.

Don Rice stated there is a lot of concern about the delay in processing applications and making decisions. He added that the Chancellor is focusing mainly on undergraduates, because that is the greatest backlog. He has been working with Kevin Bame and others, and has authorized the hiring of 4 people in Admissions and Records who will have the capability to input the information and make decisions. They have also hired work study people to input the information, authorized one person from the Graduate School to assist with the activity; and have added one person to Larry Schilling's area to work on the reporting. We are moving the reporting function from the IT staff working on Banner. We've just agreed to hire a "Banner Czar," which should have been done a year ago. We are going to "rent" an individual from SunGard who will be responsible for implementing the records and registration portion, which is the most critical part. This person will be on campus three weeks out of a month and will be available remotely for one week every month. We're hoping this will improve the pressure on IT personnel so they can do some of the fixes that are needed in the portions of Banner that are already installed. When asked if some of the people hired could be continued, he stated we have the one-time funds this year to get us through the application processes. There will be an assessment to see who is critical and must stay, and we will try to find a way to keep them. In terms of the Admissions process, the contact person is Patsy Reynolds; with respect to the Graduate School, contact David Wilson; and with respect to Institution Research, contact Larry Schilling.

Students will be registering themselves for Fall 09 and there is a push to train advisors to ensure that students do that. For all kinds of reasons we have been talking about expanded placement tests in English and Math. These tests will probably not be on line in Fall 09 and the question is will students truly register for the class they are being placed in. The placement tests may not serve us well. With some good luck and the borrowing of a very sharp individual of SunGard we should have the registration in by late spring or early summer, and then we will go on to financial aid.

David Wilson reported that about 1/3 to a half of our departments require departmental signature before students can register. There is a special departmental pin number that a department holds and can supply to the student after they have been advised by the department. They cannot register without this pin number. Department staff will have access to Banner to check the student's registration. He added that he is most concerned about the non-degree students who are second chance students. They may get bad advice and end up getting in the wrong class.

b. Constituency Leadership

Faculty Senate – Peggy Stockdale.

The Faculty Senate will be meeting this afternoon and are busy discussing the plagiarism policy proposal and signature programs. We also are discussing a change in the operating paper to allow for electronic voting which will require a faculty vote.

A/P Staff Counsel – Bill Stevens – No report.

Graduate Student Professional Council – Alejandro Strong

No report.

4. **Committee Reports**

a. Executive Committee – Dr. Britton

1. Plagiarism Policy Proposals – Vice President Haller asked us to consider the plagiarism policy. Professor Stockdale sent a long memo to Dr. Haller responding to the proposal. In addition, I, along with others, met with him and learned there were other proposals out there such as the student conduct code of ethics, research misconduct code, non-research misconduct code and the faculty code of ethics, all of which have plagiarism pieces to them and that is what this committee has been trying to do. In piecing all of this together, I sent a memo asking Dr. Haller to let us know where everything was and to give us an idea of the status of all the proposals so that we may consider everything. Chairman Britton remarked that what we face right now is some confusion. Dr. Haller wanted this to be completed by the end of this calendar year but that is probably is not going to be possible.
2. Interim Positions – One of the concerns raised in the Law School Accreditation was the appearance of instability in the administrative ranks because of the many interim positions on campus. The use of interim titles, when it comes to accreditation, does have an effect. The Executive Committee brought up the discussion of interim titles at our meeting two weeks ago and there was considerable discussion regarding the Interim title of Dr. Don Rice and Chancellor Goldman. The Executive Committee, without dissent, thought it was a good idea to consider removing the “interim” from Provost Rice’s title. The rationale was that he has had this title since 2006. Chancellor Goldman has indicated we will not do a national search for a permanent provost until we have a permanent chancellor in place, which will be 2010. That means

that Don Rice will serve for an excess of 5 years as an interim. To take away the interim title means we do so without the normal search type of process. The following resolution was drafted to cause us discussion on the issue of interim titles. The resolution was distributed for review. The resolution was read by Chairman Britton:

RESOLUTION

Whereas, Don S. Rice was appointed and has served as Interim Provost and Vice Chancellor for Academic Affairs at Southern Illinois University Carbondale since December, 2006; and

Whereas, Interim Chancellor Samuel L. Goldman has announced publicly that a formal search or a permanent Provost and Vice Chancellor for Academic Affairs will not be launched until a Permanent Chancellor is named, most likely in mid 2010; and

Whereas, without additional action on the part of the University administration, Don S. Rice, should he be willing to continue as interim Provost, serve in an interim position for a period of five years or more; and

Whereas, the stability in the academic and administrative leadership ranks is important to faculty, staff and students and also to candidates of high quality for administrative and academic positions;

Therefore, be it resolved by the SIUC Graduate Council that:

1. Chancellor Goldman is urged to remove the word 'interim' from title of Interim Provost and Vice Chancellor for Academic Affairs Rice, effective immediately;
2. Don S. Rice serve as Provost and Vice Chancellor for Academic Affairs until such time as Interim Chancellor Goldman's successor, in his or her discretion, completes a search for the position Provost and Vice Chancellor for Academic Affairs at SIUC; and
3. In a manner consistent with existing policies and procedures, Provost Rice is authorized to fill positions which have remained interim because of his interim status.

At this time, Associate Vice Chancellor Pru Rice excused herself from the meeting. Discussion ensued as to the pros and cons of

dismissing the “interim” from Don Rice’s title. Chairman Britton commented that it seemed that people favor something related to Don Rice in terms of fairness and adopting a policy regarding interim titles. He asked what the Council would like to do at this time – approve this resolution for Don Rice or wait and assign a committee to work on a larger policy. Prof. Kittleson stated it was his personal preference to wait on a general policy. There were no other questions.

Chairman Britton proposed a resolution that the Chair and Graduate Council appoint a committee, consisting of Mark Kittleson, Michael Young, and Pat Manfredi, to develop policy guidance on interim administrative positions to the Chancellor for consideration; seconded Pat Manfredi.

Chairman Britton asked for a motion to suspend the rules which was made by Andrew Hofling and seconded by Ann Fletcher; motion passed. Chairman Britton asked for a vote on the underlying resolution and the vote was unanimous in favor of the resolution.

A motion was then made, seconded and approved to reinstate the rules.

b. Nomination Committee – Dr. Hellgren

Professor Hellgren had nothing to report. He thanked everyone who responded to his calls to serve on committees.

c. Research and Education Policies Committee – Drs. Manfredi & Renzaglia

1. Discussion of Signature Programs Proposal: Copies of the Signature Programs Proposal which was drafted by the Research and Education Policies Committee and fine-tuned by the Executive Committee for review and approval by the Graduate Council were distributed to the Graduate Council. These recommendations have also been posted on the Graduate Council website for viewing. Chairman Britton remarked that the two committees have reviewed the proposal. The proposal also included background on signature programs.

Chancellor Goldman wanted a vehicle for identifying what he calls “signature programs,” programs that are distinguished. Our charge would be to consider a method on the adoption of signature programs at the graduate and research level. The Executive Committee

brainstormed and came up with these criteria for signature programs. The selection process is very important because, while it empowers the chancellor to have signature programs, it puts into place a vehicle for faculty to control whether a particular program will be designated a signature program.

When asked to define a program, Chairman Britton said it is more than academic programs, plus other things we wish to identify, such as department, major, or may be some programs, such as a center, that are not academic programs, that deserve signature program status.

Chairman Britton asked Prof. Manfredi and Prof. Renzaglia to explain the process their committees went through. Professor Manfredi stated the committee felt this is an attempt to have a voice in the discussion of signature programs. Prof. Renzaglia stated the research committee had several long discussions about signature programs and they also felt very strongly that we, as a body, should have a voice and this is the beginning of that voice. She stated they also had a number of minor concerns including such as: What is a program, how big are the programs, and how are they going to be distributed? Another concern is why every 7 years? She added the committee felt very strongly it should be more often. Chairman Britton stated he thought they need not have the mindset that once a signature program, always a signature program. He felt the review process could be 5-8 years but that is up for discussion.

Prof. Stockdale stated that the Chancellor is going forward with this program and if we have a resolution with specific guidelines he may take them under consideration. She also thought that if the Faculty Senate did not weigh in with something that speaks to undergraduate programs and academic affairs generally, the opportunity may be lost to have a voice, whether we like it or not. She is going to urge the Senate to consider a follow up proposal.

A lengthy discussion ensued about how often the proposed committee would meet, what constitutes a signature program – distinguished vs. distinctive; and focus on quality. Also there was general consensus that programs should make application to maintain their signature program status.

Concerns stated by members of the Graduate Council were:

Will this take resources from other departments or will programs be eliminated?

May be demoralizing to faculty whose programs were not chosen for signature status and may backfire.

Programs essential to graduate programs may not have the ability to become signature status programs.

Is the Chancellor expecting this document? Are other constituency groups also writing a document? If so, our proposal may be moot.

Graduate programs were not identified in anything the Chancellor identified as signature programs. When the chancellor speaks about signature programs in public, he speaks about using them as a marketing opportunity, stating that SIU needs to do a more effective job at marketing itself for programs that are completely unique and then he talks about aviation and the coal program.

We should have a voice in what constitutes a signature program but we may not have a voice on budget reallocation decisions.

There are many different components and it will be hard to determine what a signature program is unless there is equal representation among all the people.

Consideration should be given to the possibility of fall-out from this.

Suggestions made by the Council were:

We need to have a say about the process.

The number of proposals that could be awarded in one year should be limited.

Programs must reapply to maintain signature status.

Each college be limited to the number of proposals they can submit to the Chancellor.

The review process should be set up in line with our regular program review process.

The tone we want to convey may be to perhaps give the Chancellor a simple statement that the Graduate Council has reviewed his comments about signature programs and that this is the process by which the Graduate Council is going to vet proposals to help and assist him.

In closing the discussion, Chairman Britton will put the proposal together on the basis of comments today and bring it to the Council at the February meeting.

d. New Programs Committee – Dr. Willard

A. New Area of Concentration:

VOTE ON RESOLUTION

The Department of English has proposed a new area of concentration, English Studies, in their M.A. degree program. This concentration would be an addition to their two current areas of concentration in 1) Literature; and 2) Rhetoric and Composition, which are designed to train students in research and scholarship to prepare for the Ph.D. study. The proposed concentration in English Studies would allow the Department of English to admit and train students who want to gain more disciplinary training in English without pursuing a research focused degree. This concentration would target high school teachers and other professionals who desire more training in English. Faculty volunteered to offer evening, Saturday morning, and off-campus courses to meet the needs of this population of prospective graduate students. The terminal event of the degree program would be an oral examination based on course work. The faculty in the Department of English unanimously approved this proposed addition to their M.A. degree. There are no anticipated budgetary effects of this degree modification. If off-campus courses are offered in the future, they will be offered on a cost-recovery basis.

Be it resolved that the Graduate Council approves the modification of the existing M.A. degree in English to include an area of concentration in English Studies.

A motion was made and seconded to approve the resolution. After a brief discussion, the resolution was voted on and approved with Scott McClurg opposing.

B. Modification of Degree:

VOTE ON RESOLUTION

The College of Applied Sciences and Arts has proposed to add a Track 2 option to the M.S. Program in Medical Dosimetry. The Track

1 option in the existing program was designed for individuals seeking a career in Medical Dosimetry who are currently not certified. Track 2 would target practicing Certified Medical Dosimetrists (CMDs) who would like to complete an M.S. degree. There is significant interest among certified CMD's for this type of degree program. Track 2 will not include clinical courses, since the students will be practicing CMD's. The primary mode of delivery of courses will be on-line. There are no anticipated budgetary effects of this degree modification. The Track 2 option will follow the cost-recovery model, which has been successfully employed with Track 1. The additional courses required for Track 2 will be taught by existing faculty within the School of Allied Health.

Be it resolved that the Graduate Council approves the modification of the existing M.S. degree in Medical Dosimetry to include a Track 2 option for practicing CMD's.

Motion was made and seconded to approve the resolution. Motion passed unanimously.

C. New Program

VOTE ON RESOLUTION

Southern Illinois University Carbondale (SIUC) has proposed a Professional Science Master's (PSM) program in Advanced Energy and Fuels Management. The PSM degree is designed as a terminal degree for students in the sciences, mathematics, or engineering that provides additional disciplinary training and professional skills development, commonly in business and management. As a relatively new degree concept, the PSM degree is recognized as an official degree category only in the state of Arizona. Currently, the Illinois Board of Higher Education (IBHE) is having discussions on establishing the PSM as an official degree category in Illinois.

Demand for sustainable energy and alternative fuels, such as bio-fuels, continues to grow. Illinois is a leading state in the development and use of clean coal technology and the bio-fuels industry. The energy and fuels industries seek individuals who have a technical and business management background to fill management positions in their organizations. The proposed PSM degree by the College of Agricultural Sciences, Business and Administration, Engineering, and Science is designed to fill that need. The proposed program consists of 36 credit hours to be completed over a 13-month period, including 9 business related credit hours, 9 science technology credit hours, 3

credit hours of energy policy, 9 credit hours of electives, and a capstone 6 credit hours of internship in industry. SIUC has received \$450,000 in federal funding over 3 years to support course development activities, marketing, and administration of the proposed program. For year 4 and beyond, the program director will seek additional external funding as well as consider placing the program on a cost recovery basis.

Be it resolved that the Graduate Council approves the creation of a Professional Science Master's (PSM) program in Advanced Energy and Fuels Management. The Graduate Council acknowledges that the PSM program will start by conferring M.S. degrees, until the PSM degree becomes formalized by the IBHE.

A motion was made and seconded to approve the resolution. The resolution was voted on and approved with opposition by Scott McClurg.

d. Program Review Committee – Professor Mundschenk

Prof. Mundschenk announced the Program Review Committee is moving ahead.

e. Report of Ed. Policies Committee – Professor Manfredi

Professor Manfredi had nothing to report on at this time.

4. **New Business**

Chairman Britton announced the next meeting of the Council will be on Thursday, February 5 at 8:00 a.m. in the Missouri/Kaskaskia Room of the Student Center

As there was nothing more to bring before the Council, the meeting adjourned at 10:30 A.M.

Respectfully submitted,

Donna L. Reynolds
Recording Secretary