

Southern Illinois University Carbondale  
Minutes of the Graduate Council  
March 1, 2012

**CALL TO ORDER**

A meeting of the SIU Carbondale Graduate Council (GC) was held in the Kaskaskia and Missouri Rooms of the Student Center, Carbondale, Illinois, on March 1, 2012. The meeting was called to order by Vice Chair Susan Ford at 8:00 am.

Members in attendance were Najjar Abdul-Musawwir, Gary Apgar, Sara Baer, Scott Collins, Judith Davie, John Dobbins, Carl Flowers, Susan Ford, Constantine Hatziaioniu, Benny LeMaster (GPSC), Holly Hurlburt, Kathy Hytten, Levi Jost (GPSC), Kimberly Kempf-Leonard, Matthew McCarroll, Manoj Mohanty, Wanki Moon, Ryan Netzley, Monica Newby (GPSC), Luke Norris (GPSC), Joshua Potter (GPSC), Pamela Smoot, Suresh Tadisina, Keith Waugh, and Matthew Whiles. Members not in attendance were Christopher Behan, Katherine Frith, John Groninger, Jodi Huggenvik, and Scott Ishman.

**Announcement of Proxies:** Kimberly Asner-Self for Faculty Senate Representative Gary Apgar; Eric Hellgren for Sara Baer; Kenneth Simpson for Carl Flowers; and Cynthia Simms for Keith Waugh. Alison Watts will represent Kimberly Kempf-Leonard for the remainder of the semester. Craig Anz will represent John Dobbins for the remainder of the semester.

Ex-Officio members in attendance: Rita Cheng, Chancellor; John Nicklow, Provost and Vice Chancellor; John A. Koropchak, Vice Chancellor for Research and Graduate Dean; David Carlson, Dean, Library Affairs; and Jay Means, Deans' Council Representative.

Other attendees: David Wilson, Associate Dean and Director, Graduate School; Ratna Sinha, Associate Director, Graduate School; Sue Rimmer, Associate Vice Chancellor for Research; guest James Allen, Associate Provost for Academic Programs; Department of Technology guests Mandara Savage, Chair and Associate Professor, Tomas Velasco, Graduate Program Director in Manufacturing Systems and Associate Professor, and Julie Dunston, Associate Professor; and Tina M. Price, Recording Secretary.

**CONSIDERATION OF MINUTES**

Vice Chair Ford opened the floor for corrections or edits to the Minutes of February 2, 2012. There were no corrections or amendments to the minutes. On a motion duly made and seconded, those minutes were approved.

**REMARKS**

Chancellor Cheng

Mythili Rundblad, Coordinator, Student Development, is the volunteer coordinator on campus. Her role in service learning was created and extended with the vision of linking volunteerism to the curriculum in a more deliberate way so there is a true service learning component on the campus. She is available for those academic units wanting to do something discipline specific to help the Harrisburg area; contact 453-7522. In addition to the setup of drop boxes for nonperishable items, there are plans to involve RSO's, the architectural faculty, and Nicolas Pinter's involvement with those who assisted in the flood last year.

Legislative items and concerns impacting the university and the budget are being watched very closely. Discussions this spring would include pensions, the acceptance of credits without faculty oversight from community colleges, not being able to hire, or rehire annuitants in any form, and potential loss of the 50% tuition waiver for employees' children.

International student recruitment efforts increased through the help of CESL. The Graduate School and campus are funding a recruiter for the International Program and Services Office. We have received a report with recommendations on how to advance the services there and to create our envisioned center for international education. This work will be done with the cooperation of many across the campus.

All the steps are in place to move the books from the McLafferty Annex to Morris Library, with the transfer expected to take nine months. It is envisioned that the annex will be available for interdisciplinary research. The Fisheries and Wildlife faculty are in the process of moving into the basement.

There were approximately 200 attendees at the Spring Leadership Meeting held February 22; data from the strategic plan will be collated and included on the GC agenda at a future meeting.

The Director of Institutional Research and Studies position has been filled by interim George M. Vineyard. He replaces Larry Schilling, who retired in December 2011.

The Vice Chancellor for Development search is nearing the point where the search committee will be evaluating candidates, with hopes of securing the position in July. We are working with the development committee of the Foundation to begin a process and priorities around a significant capital campaign in order to secure research funds; activities will begin upon completion of the strategic planning document.

We have a number of capital projects on the Board of Trustees (BOT) agenda for March 22. Projects we hope to secure through debt financing, and put a huge dent in other deferred projects through ongoing facilities maintenance fees, include classrooms, laboratories, and outside and inside buildings.

Next year's budget is in the planning stages and it will be very conservative with all the other demands on the campus. We are working to keep tuition and fees as low as possible.

In response to a comment on fundraising efforts for deceased international student Alice Wakonyo Mbugua, the Chancellor stated that the university's emergency funds are available and that work is being done, with the host family, to return her remains to Kenya. There were brief discussions about other campus and community fundraising efforts, and that those funds would also be used to assist in the costs.

There were no further questions or comments.

Provost John W. Nicklow

The following remarks were provided:

1. An offer was made and accepted by R. David Crain as the new chief information officer. He will start April 1, pending the BOT approval.
2. The admission director search interviews will occur next week, with two the following week. Over the next three weeks the dean candidates will be interviewing for Agriculture, ASA, and the MCMA interim dean position.
3. Freshman admissions are up 6%; transfers are down and fluctuating week to week.

4. A task force has been appointed to examine charging tuition to grants. The task force is chaired by Sue Rimmer, with representation from each college.

There were no further comments.

### Announcements

#### Vice Chancellor for Research John A. Koropchak

The following announcements were made:

1. The next Research Town Meeting is set for April 17; flyers are being circulated. The undergraduate Research Symposium will occur on that Monday, April 16. And an authors' day event is scheduled in Morris Library on April 18.
2. Fall graduate enrollment applications were still up (+300, +16%); admits are lagging. Dr. Koropchak advised the GC that their help is needed to accelerate the admission process.
3. Search Updates:
  - a. OSPA Director: 4 finalists have been identified and are being scheduled for interviews.
  - b. CRC Director: 3 finalists are currently being interviewed.
  - c. IMAGE Director: 3 finalists have been interviewed and two have been recommended by the committee.
  - d. MTC Director: the committee has evaluated a large pool of excellent candidates and is about to recommend 4 finalists to interview.
4. We have drafted a *Federal Grants Conflict of Interest Policy* to conform to new Public Health Service regulations. That draft has been shared with the Research Committee for comment. We need a policy in place by August to avoid jeopardy to our NIH funding.
5. Another of our undergraduates, Esmeralda Zamora, has been selected to attend the *Posters on the Hill* event sponsored by the Council on Undergraduate Research (CUR). Essie is also a McNair Scholar and is supervised by Dr. Daryl Kroner from the Department of Criminology and Criminal Justice.
6. And on a very sad note, we lost one of our graduate students last week. Alice Mbugua, a student in the Rehabilitation Institute passed away on February 19. We want to share our condolences with her family, the institute and the College of Education.

In response to an inquiry about student visa issues discussed during the February GC meeting, the Chancellor stated that the problem was not as big as had been projected. Some students made choices to attend other institutions or to come later, but there is still some uncertainty.

The Academic Achievement Incentive Award Resolution passed in May 2011 was discussed briefly; implementation of the process is in discussion with the Chancellor.

There were no further questions or comments.

#### Associate Dean Wilson

The Doctoral Fellowship Panel planned to disseminate information to the departments on whether applications were successful on Friday, March 2. Depending upon the budget, 16 or 17 Master's fellowships are anticipated.

Dr. Wilson stated that there is a process to award a posthumous degree to international student Alice Wakonyo Mbugua.

There were no further comments.

Vice Chair Susan Ford

There were no announcements.

## **Reports**

### 1. **Faculty Senate—Professor Apgar**

No report submitted.

### 2. **Report from CPBAC—Professor Ishman**

The Chancellor reported on behalf of the committee. The fee proposals were reviewed. Work was done to review various processes on campus to examine workflow, technologies to improve efficiencies of that workflow and look for shared services to minimize the institutional efforts; offices reviewed include procurement, human resources, personnel, and fiscal. With the completion of the reports and analysis, the committee will start the process of implementation in partnership with the new CIO.

### 3. **Report from IBHE Program Review Revision Task Force—Professor Huggenvik**

Dr. Rimmer reported on behalf of the task force. She stated that the task force looked at how to--

- a. collect and summarize data sets more efficiently;
- b. shorten and standardize the reports;
- c. build in strategic planning before and after the review process
  - i. specific ideas were using electronic templates to summarize the general and program specific data, building in flexibility and reducing documentation;
- d. how to combine internal and external review processes for efficiency; and,
- e. include regular follow-ups from the Associate Provost's office to help make those changes.

Work is ongoing to make those changes and draft a report.

Dr. Allen was asked to discuss the reasoning behind revising the current review process in harmony with the review processes imposed by the legislature. He noted that there are several things in Drs. Karnes and Winter's Program Changes Review Committee Report that are not exclusively the response to the state requirements as the state defines such programs. In fact, much of what we are already doing well in the report are not specifically requested by the state, such as, enrollment, accreditations, research activity, grants activity and a host of other activities. And, so, since it is tied to our eight-year cycle of program review, find a way to incorporate those factors and tell it to the state. The idea is to set the standards for ourselves and then report. The way the committee handles this will be much more palatable to all factors. He added that the indices are not mutually exclusive, and when we have a draft there will be more detail as to how the pieces fit together and the justification for them.

The Vice Chair interjected stating that one of the goals is to streamline the way the quality of data is reported so it can be used more effectively and more often than every eight years.

There were no further questions or comments.

4. **Nominations to Committees-Professor Ford**

The committee is in the process of contacting individuals. No further report submitted.

5. **GPSC Report- Joshua Potter**

GPSC passed a resolution at their last meeting. They have tabled and are not voting on the fees for this year in protest to the BOT and as a way to express a desire for an open and honest discussion about how fees are created and where fees are set. A committee was formed to propose alternative fee rates and possibly cutting services across campus that are not needed by graduate students. This was done in cooperation with graduate student government, with proposed potential areas for cuts to the BOT.

6. **Report of Research Committee–Professor Baer**

Dr. McCarroll reported on behalf of the committee. The committee will review and then report on the new draft for the Conflict of Interest Policy at the next meeting.

7. **Report of New Programs Committee—Professor Hurlburt**

Professor Hurlburt briefly discussed written responses from Leslie Duram, Professor of Geography and Environmental Resources, regarding two issues related to the **Graduate Council Resolution in Support of RME for Certificates in Sustainability and GIS in Geography/ERP**. Before voting on the resolution, the GC were advised that 1) the credits for the GIS were reduced to 19 hours, and 2) the lack of a full time GIS librarian would not adversely affect the addition of these two certificates.

**VOTE**

Vice Chair Ford’s call for a vote on the resolution resulted in 20 yeas, 2 abstentions and 0 opposed. The motion passed.

**RESOLUTION**

**Graduate Council Resolution in support of RME to Change the Name of MS  
from Manufacturing Systems to Quality Engineering and Management  
(Technology Department, School of Engineering)**

RATIONALE

**Whereas**, the Technology Department (School of Engineering) proposes to change the name of its MS from Manufacturing Systems to Quality Engineering and Management. And

**Whereas**, these changes in terminology signify the recent change in focus and coursework of the program to quality and quality systems. Graduates of the program emerge equipped to apply engineering principles to planning and management of industrial and manufacturing operations. The name change will more accurately reflect graduates’ career path; and

**Whereas**, neither the program nor individual courses overlap with the College of Business' MBA program, and the name change received no opposition from the dean of that college; and

**Whereas**, department members voted unanimously in favor of these changes, which do not require new faculty, facilities, staff or dollars;

### **RESOLUTION**

Therefore, be it resolved that the Graduate Council approves the proposed RME for Change Name of MS from Manufacturing Systems to Quality Engineering and Management (Technology Department, School of Engineering).

Drs. Velasco and Dunston discussed the reasoning behind the name change. They responded to questions concerning the usage of the word "Quality" within the title and a modifier for "Management." The Vice Chair encouraged further discussions within the department, the committee and the Department of Management in the School of Business for clarification of forms of "management" being taught in each department before the next meeting of the GC.

8. **Report of Program Review Committee—Professor Huggenvik**

No report submitted.

9. **Report of Education Policies Committee—Professor Netzley**

The transition report of the Center for Teaching Excellence is complete. There will be a review at the next GC meeting from the committee.

Information gathering regarding the campus-wide problems with the Morris Fellowship funding formula is ongoing.

The committee's review of new policies for mentoring review of post-doctoral fellows is ongoing.

Professor Netzley reported that Pat Manfredi, Director, University Core Curriculum, was discussing the development of a common reader with the possibility of GC and Faculty Senate involvement. The committee plans further exploration over the course of the next month. The Vice Chair stating that it was a unanimous decision within the Expanded Executive Committee that the GC was not the place to discuss or weigh in as to a common reader. She encouraged GC members with differing opinions to provide feedback.

10. **Old Business:**

No report.

11. **New Business:**

No report.

***Adjournment:***

There being no further business to bring before the Graduate Council, the motion to adjourn was moved and seconded. April 5, 2012, and the Missouri and Kaskaskia Rooms of the Student Center were fixed as the time and place of the next regular meeting, and the March 1, 2012, meeting was adjourned at 9:08 am.

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Tina M. Price  
Recording Secretary

**Attachments:**

RME for Certificates in Sustainability and GIS in Geography and ERP  
RME to Change Name of MS from Manufacturing Systems to Quality Engineering and  
Management