

# 2013-2014 GRADUATE COUNCIL

## Meeting Minutes September 5, 2013

The meeting was called to order at 8:00 p.m. by the Chair, Carl Flowers. Rhonda Ferguson, the replacement in the Constituencies office was introduced and read roll call.

### **Roll Call**

Members Present: Randolph Burnside, Norman Carver, Scott Collins, Ryan Ceresola (GPSC), Bryan Crow, Judith Davie, Saran Donahoo, Katherine Frith, Amanda Barnard (GPSC), Carl Flowers, Boyd Goodson, Reza Habib, Constantine Hatziaodoniu, Christopher Lant, Derek Lehman (GPSC), Grant Miller, Wanki Moon, Marc Morris, Andrew Pardieck, Tomas Velasco, and Alison Watts.

Ex-Officio members in attendance: Rita Cheng, Chancellor, John Nicklow, Provost, Susan M. Ford, Interim Dean Graduate School, Chair Graduate School, James Allen, Associate Provost for Academic Affairs, Ratna Sinha, James Garvey, Wayne Glass, James Maclean, Faculty Senate

Proxies: Ada Taylor for Peggy Sullivan, Karen Hales for Prema Narayan, Eric Lenz for Andrew Youpa, and Saran Donahoo for Kathy Hytten

Absent: Ann Moore.

Other attendees: Kim Leonard, Dean's Council

### **1. Minutes**

Two versions of minutes from May 2, 2013 Graduate Council meeting had not been received by all members, so motion on accepting minutes was tabled until October 3<sup>rd</sup> meeting.

### **2. Remarks – Chancellor Cheng**

Chancellor Cheng remarked on recruitment successes and thanked all colleagues for their work. The intent is to continue momentum into fall of 2014. Freshman class is largest in 20 years, boasts an increase in average ACT scores and honors program students. Quality of the incoming class should be evident in classes. A higher caliber of students at undergraduate level will likely stay for graduate education. This will help in the future. Maintained traditions in welcoming diversity and first generation students, largest international group (120 countries are represented) Overall enrollment is down – artifact of the past – trends have been reversed. Senior class is the smallest and will graduate this year. Military programs are being revamped. Enrollment decline is further marked by downturn in transfer students, military and master student enrollment. SIU is committed to retention of students; Dell tablet initiative was a success. Campus renovations and remodels were discussed, new building will be dedicated on Homecoming Weekend and move in will take place after that. Jim Garvey was introduced as the chancellor's choice for the Vice Chancellor of Research and expects Garvey to be approved by the Board of Trustees at their Sept. meeting. Gender numbers have also come up and there is a 50/50 split now.

### **3. Remarks – Provost Nicklow**

Provost touched base on the fact that all colleges but one had increases in enrollment. If 2010 is used as a benchmark, the last three years have seen increases. We are in a good position for future. Recruitment has begun – recruiters are out in the field now. Note from summer: Dean of students office has been renamed just that. Wait listing will be launched campus-wide for spring, all classes all programs. Council members were encourage to visit the computer store. Email is migrating to exchange, and schedule is set for switchover. Email will now be hosted on site for several reasons – one is security. Several successes over the summer in awards and honors were announced.

Questions and answers followed.

### **4. Remarks – Jim Garvey**

Chancellor Cheng introduced Jim Garvey, who has been operating as Vice Chancellor of Research for past couple

of weeks. His position is pending approval at the Sept. 12<sup>th</sup> Board of Trustees meeting. He discussed one of the major changes in the development of the Research Advisory Board which will include representatives from several bodies on campus. The Research Advisory Board will be utilized to help make decisions on how research will be administered here on campus. Suggestions taken on how the board is put together will be welcomed. Spoke about the travel program on campus and travel funds are available online, would like to have Saluki name out there at conferences and meetings. Compliance issues will be addressed and made easier for faculty and graduate students. Research funding is limited at this time. First year graduate students should apply for the Graduate Research Fellowship Program. The GRFP is not being utilized as much as it could be and would be a very lucrative attraction to new first year graduate students. Deadline for application is in November, encourage students to apply, especially senior undergraduate recruits. Technology Innovation Expo on October 25<sup>th</sup> to talk about all the technology innovations that are occurring on the campus, including the Saluki Idea Competition.

Nicklow commented about the new portal in new building to go for one place shopping for undergraduate research to get information on all programs.

#### **5. Remarks – Graduate Interim Dean Susan Ford**

Dean Ford remarked on the new separation of Research and Graduate School. Dean Ford and Garvey will be working closely to make the transition as seamless as possible. Garvey will serve as ex-officio member to the Research Committee and Ford will act as ex-officio member to the New Programs and Education Policies. Graduate student applications are down, good news on admission on PhD level and international level are up. Overall yield has improved. Fellowship applications are due by January as recommended by the Graduate School. Working with Littman Hearn to improve numbers in Graduate School. Target this year is to work with all the programs to improve enrollment. Reminders: incomplete to F policy is in effect; incompletes turn to Fs at graduation, and drops GPA and cannot graduation, track incompletes carefully. There will be a workshop in mid September for graduate and undergraduate directors and any students who are interested so you can start targeting students and putting together applications. Dean Ford would like to see 20 applications going out every year. Added a GA for helping student to prepare thesis, will run workshops etc. to help students. Only 50% GA appointments will be approved for the spring of 2014 for a variety of reasons and for the good of the university. This is a proactive step to avoid future issues. GA Union has been notified and the new policy has been discussed.

John Stewart asked about the 50% GA appointments. Dean Ford explained how this will work with the GAs that have 75% placement. She has been tracking since April and in keeping with other Graduate Schools. Has no impact on Fall. Professor Frith remarked about stipends, Dean Ford assured that 50% is a standard employment contract and not going to impact a large number of students.

#### **6. Remarks – Jim Allen, Associate Provost for Academic Programs**

October 1<sup>st</sup> is the deadline for catalog changes. Each college has own committees to review these and please try to meet this deadline.

#### **7. Remarks – Chair Flowers**

Discussed the last Board of Trustees meeting and will be attending the next BOT meeting here in Carbondale. Those he could not attend Vice Chair Anz did. Vice Chair Anz is not present today.

#### **8. Remarks –Nominations**

There are two dean searches that will be held this fall for the Colleges of Science and MCMA. Vice Chair Anz has secured the names for those searches and will be submitted to the Provost by September 16<sup>th</sup>.

#### **9. Remarks – Faculty Senate – no report**

#### **10. Remarks – Deans Council**

Professor Leonard remarked on the different Deans Task Forces. She also discussed working with the undergraduate program directors on recruiting issues and the Lipman Hearn study. Also mentioned that there will be a new Summer Model in 2014 and hopefully classes will be announced in October. Hope to be a little more engaged in J Term in January. Dr. Leonard mentioned there would be more to follow on Credit by Exam and Open Access.

#### **11. Remarks – CPBAC**

Professor Flowers reported that he attended the recent meeting and they are very informative and interesting.

**12. GPSC Remarks**

John Stewart discussed a concern the committee had about the Housing Fee increase and what was promised to residents that has not happened. A question was raised about the new IT fee, why are departments being required to pay when student already had a fee increase. Nicklow clarified that the student fee does not pay for the hardware and software purchases for the departments.

**13. Report of Research Committee – no report****14. Report of New Programs Committee**

Professor Habib reported that they have received two proposals: one on the reorganization of COEHS, and one on an NUI in CASA. Meetings have been set up with different individuals to clarify some questions they have on the RMEs. Hope to have resolutions for October meeting.

**15. Report of Program Review Committee**

Committee has not met yet but three reviews have been set up.

**16. Report of Ed. Policies Committee**

Two topics have been discussed – Scholarships and tuition waiver criteria are not equal. Another topic discussed was programs that have supplemental requirements to achieve normal progress or graduation funded programs. The committee is considering statement additions to the catalog to make information clearer, and to eliminate any surprises to students.

There was no Old Business or New Business, the motion was made to adjourn.