

2018-2019 Graduate Council

Meeting Minutes

OCT 4th, 2018

Members Present: Clay Awsumb, Wesley Calvert, Saran Donahoo, Buffy Ellsworth, Themistoklis Haniotakis, Karen Jones, Sajal Lahiri, Junghwa Lee, Jordan Maddox, Trish McCubbin, Derrick McDowell, Marc Morris, Julie Partridge, Sophia Ran, Emily Vajjala, Rachael Steiger, Tomás Velasco, Rachel Whaley.

Members Absent: William Babcock, Randolph Burnside, Richard Bradley, Lizette Chevalier, Carlo Montemagno, Paula Roa

Proxies: Lourdes Albuixech for Jennifer Smith, Anthony Fleege for Thomas Shaw

Ex-Officio: Terry Clark, David DiLalla, James Garvey, Meera Komarraju, James Wall, Juliane Wallace.

Guests: Matthew Giblin, Julia Dunston, Ira Altman, Kamal Ibrahim, Ruth Ann Rehfeldt, Kelly Bender, Phil Anton, Bhaskar Battacharya, Kevin Sylvester, Cynthia Sims, RuthAnn Rehfeldt

The Chairperson called the meeting to order at 8:01 AM.

Consideration of Minutes

Calvert-I'm informed the chancellor isn't able to make it in this morning. I should mention another change in the agenda. I had forgotten to include our university accreditation which we will speak of later in the meeting. Do we have any questions about the minutes from our last meeting?

McCubbin- I sent McCall a couple of typos.

Wes- ok. Just some typographical corrections in the works. There should be a motion to approve the minutes amended. **Motion carries.**

- **Remarks- Provost Meera Komarraju**

Komarraju- Thank you and good morning. I'd like to start out with a few thank you's to our faculty community for a lot of support and help with various events that we have had on campus. We simply could not have done it without your help. As you are aware, since the last time we met two weeks ago, we hosted SIU day, and even though it wasn't perfectly orchestrated, I think by all accounts it was successful. We were able to bring 600 high school students from 22 high schools, we invited 53 and 22 brought them. The feedback that we have received from the high school councilors to see how we can improve things for the spring has been very positive. A councilor wrote the next day to say all the way back on the bus the students couldn't stop talking about the activities in which they participated. That's really what I want to highlight, and that they enjoyed it a long with the faculty. As you know we can put out the call and say please sponsor some activities, but there is no way to make things happen, it all depends on good will and volunteer work of faculty, so I really thank all of the faculty. We will be coming to you again, because we are planning a spring SIU day. We haven't confirmed a date yet. It's likely to be in April we are coordinating with the high schools to see what we can work out with them and our

student center. Just a heads up we will be coming back to you to ask for your participation in hosting some of these activities. The second thank you is for participating in the faculty luncheon which we had Wednesday of last week. We had about 200 faculty who showed up and we had 16 presentations from across all the colleges on campus. The faculty shared their success stories in either their individual level or programmatic level in any activity related in recruitment and retention. The little feedback that I have gathered is that faculty appreciated the opportunity to hear from their colleagues like a community sharing of ideas, and that will be on the list for those who could not attend. I did hear that there wasn't as much time for socializing because there was an hour and ten minutes spent on the presentations, so we will keep that in mind for the next year. One request was that we should do this every year, so we are collecting feedback from the faculty and asking what could be some themes for future topics. The third one is the foundation research grant call for proposals. We have 67 applications and we had indicated that there would be 10 of those, so it's going to be a very tough process in determining those 10, but it's very encouraging to see that there was 67 applications and the focus of these was to focus on innovation, leadership and student success. A few other topics that I wanted to touch on, one is that this is the 7th week of classes, so what I'm hoping is that your representing of your departments and your colleges and I'm hoping that you take these sort of summery minutes back to your units. So just a reminder that we are at week 7 and students are already being advised for spring schedules with their advisors. Registration will open week 10, if any faculty want to change the time or day of their class, please do it before student register. Once students register they just get an email saying sorry your class has been canceled, find something else or sorry now the date has been changed, which can be pretty inconvenient to students who are kind of like planning ahead, so go and visit the classroom you will be at and if you don't like the room figure it out now before registration opens. We're trying our best to serve our students as best as possible so that they can have the best academic experience, so a little bit of prework can make a lot of difference to large numbers of students and what they think about their experience of SIU so please work with us in doing that little bit of pre-work. We are getting ready to interview on 7 academic advisor positions, we have had a bit of turn over there and we are doing our best to replace that, so we have a fairly deep pool of applicants that we will need to interview and replace those positions. I think the last item is just another friendly reminder that you will receive ethics training, and the call to finish it is October 31st, the reason I bring it up is it helps to reduce the efforts to chase after those who haven't finished after that date and if everyone just does their part then there will be fewer of those emails that goes out from our office. Thank you.

Partridge-Has there been a report on any students filling out applications on SIU day? Didn't they have the opportunity, and do we know how many did?

Komaraju- I know that that morning there were like 13. I've heard another number, but I don't want to confirm it until I check it with their permission.

Partridge- Alright, thank you.

Komaraju-Sorry, I want to mention like 70 Carbondale community high school students actually finished it before they came that day. So, if you add that number I think it's brought to 113 but I'm not sure.

Dilalla- Mr. Chair, 10 seconds for frustration prevention?

Calvert- Ok

Dilalla- With respect to ethics training, it's a new vendor or a new program that we are using this year. Please let your colleagues know that unlike in the past if you pause or stop, and then try to come back to the training later it does not pick up where you left off, so please let your colleagues know. Get the word out to play it and don't stop.

Donahoo- If you pause it but don't exit D2L then it will be fine, but don't exit out of it because then it makes you start over.

Dilalla- There you go, so tell your colleagues.

- **Remarks-Associate Dean & Director of Graduate School Juliane P. Wallace**

Wallace-I just have a couple of quick things here. We did successfully renew a memorandum of understanding that we have with Harris Stowe State University. For those of you who worked with that and brought students in from Harris Stowe it's a good opportunity and it's a nice relationship so I'm glad that we are fostering that again. We've been looking at recruitment and retention at the graduate level, but with the Provost focused on that, we have taken a very hard look at how the graduate school participates or supports units in recruitment and retention. We have a very meager budget for that, but we want to make sure that we are using it in the right way, so we've really looked at how we've used that in the past, which honestly has been to support our admissions staff which is a very small staff in the graduate school, to go to graduate fairs and try to recruit that way, and that really doesn't seem to be a very effective use of that fund. We posted a form on the graduate school website so if there are programs that have recruitment events that you want to go to or you would like to attend, we can help support that. This may be a better use of the budget that we have for recruiting. You can also request materials, it doesn't have to be money. We do have a little bit and we would be happy to help if you can show that this is going to help recruit for your program, but there also are some graduate school gadgets and SIU things that you can request to take with you if you like. One of them are these little flash drives. I know there have been a lot of questions about recruitment and all of our marketing materials, especially with reorganization and where we are and a lot of our printed materials are out of date, so this group is doing a great job of updating those, but for now at the graduate school you can request these little flash drives that have the Student Services building on them. They are preloaded with graduate school admissions information, but you can take these and put your lab information or videos on. If your faculty is going to conferences, that's a great place to recruit. You can hand them this and it has a request for information that if you click on it, it will automatically get them into our communication plan, so they'll start receiving things from us. We do have these available for you and they can be requested through that form sheet as well. The only other thing I will mention because I had brought it up before is we are starting to see a lot of surprised students and faculty who are participating in the accelerated master's program. The surprise comes in if they are domestic out of state students and they are in the undergrad program and looking to accelerate into the master's program, but at the undergraduate level they have not had to pay out of state tuition. They are very surprised when they get to the graduate level that out of state tuition applies 2 ½ times the rate, and while those accelerated programs are great marketing tools to keep graduate students here, we have to be very conscious of that. If you have an accelerated program, make sure that those students are establishing residency in Illinois while they are still here as an undergrad. It needs to be established 6 months before they move into the graduate program for them to maintain that in state tuition. We're looking at data to see how many domestic out of state students are actually paying that amount of tuition, and it has been a little difficult to find all of that, you can imagine with all of the assistantships/fellowships but we are working on that to

hopefully have an idea of how much we are talking about, so as soon as I have that information I will share that with you as well.

- **Report-Council Chair Wesley Calvert**

Calvert- We did in fact co-host the faculty welcome back lunch, which people seemed to enjoy, seemed to get a lot out of. I also have received a letter of resignation from this body by Emilia Russo, who represented GPSC. I also received a letter from the president from GPSC, notifying us of the replacement. There is some apparent conflict in our operating paper, whether the GPSC has their own internal voice in picking their replacement or whether it's the next person in votes from the original election. Fortunately, those two exactly coincide in this case, and I would appreciate it if you would introduce yourself.

Vajjala- Hello I'm Emily Vajjala. I'm a fourth year PHD student in the communication studies department.

Calvert- Thank you. Welcome among us. That's all I have.

Awsumb- We held an election for VP of graduate school affairs who should be here in place of myself, but that election was appealed on September 18th. That appeal was reviewed by our election commission and that commission found in favor of those appeals in validating results, and the election itself is sufficient evidence to find that the application of the removal for how our voting should proceed. We are then holding a new election for that October 16th, and so then we should have a full time replacement. We also passed an amendment to our membership rules for our own constitution. Previously membership with GPSC was awarded on basis on unit status with the department, school, or college. We have changed that rule to allow for membership according to graduate degree programs or graduate certificate programs, which is actually a pretty significant change. At our meeting this week we also approved RSL funding from our application for \$800 for kaleidoscope journal.

- **Report of the Vice Chair of Graduate Council**

Morris- I have nothing to report.

- **Report- Deans Council Terry Clark**

Clark- Very briefly, it's tough to follow the Provost because much of what they say is what I'm going to share. The deans meet every other week with the Provost with an agenda, and every off week we have an informal meeting where we talk about the Provost when they are not in the room. The deans, we know each other quite well and we are very collegial. Oct 9th is the scholar's reception, but other than that things are moving through the reorg as it comes at us, we are reaching out. There're some really peculiar interesting side conversations that go through the whole process. But that's me.

- **Report-Faculty Senate James Wall**

Wall- The RME in terms of re-organization have appeared to have slowed down somewhat, we expect a few more. The school of medicine has a program called the Lincoln Scholar Program which I was not aware of. It's a group of medical students who would spend their first year at Carbondale and the subsequent 3 years would be in Springfield to finish. The program is going to be expanded to more students who would essentially do all 4 years in Carbondale. The goal of this program is to encourage would be physicians to practice in rural communities, and this will begin in the Fall of 2020. I think I mentioned last month, the elections fall on my plate in most cases. It's very important to enroll and I encourage everyone to think about this and talk to colleagues to do so as well. Elections will be starting Monday if all goes well, and faculty from individual college's full professors. There will be a vote and then the second stage will happen in mid-October.

- **Remarks- Vice-Chancellor for Research Jim Garvey**

Garvey- Nothing to report, unless you have questions for me.

Whaley- Is Grant Forward the only source of information on that?

Garvey- At this stage yeah, we pay a certain amount of money a year for the subscription. Use on it is pretty limited, but faculty we try to tell people is a portal that you can search for grant opportunities. They keep it updated and it works well. The other option is let my office know, or if you are in stem fields research gate tends to be very popular. If you do come up with other ways, let me know and I'll get the word out to other faculty.

Jones- There's been some emailed conversations around my college that seem to suggest that there is some sort of arbitration going on about the formation of departments or leaving departments vs the formation of the schools. Can you enlighten us at all on if that is happening and where it might be processed?

DiLalla- What I can tell you is that there were a number of grievances filled by the faculty association regarding the article 9 process. Those were referred for arbitration, hearings have not been scheduled. We have been involved in settlement discussions with the faculty association about ways in which we might informally settle those grievances without going to arbitration. The FA several weeks ago published some preliminary information about that but we aren't done yet.

Jones- Can you tell us if any of those grievances are going to result in departments being able to stay as departments?

DiLalla- I can't comment on that.

- **HLC Accreditation Report**

Rehfeldt- As a reminder our 5 reaccreditation subcommittees are working towards reaccreditation and it is due in January 2020. Our group continues to be sort of challenged because there are a lot of changes going on campus, so this has slowed the process of feedback, so we might be looking for this the beginning of fall 2019.

- **Report- Research Committee Karen Jones**

Jones- We have nothing to report.

Whaley (for Sue Rimmer)- We have 14 programs to find internal reviewers for and have found 12 people, we still need 3 people. If you are interested, please let us know.

Partridge- We are in the process of reviewing the possibility of making a very minor change to the student responsibility component regarding animal care with research. We are looking to add in a piece that is the same thing that is what's in with the human subject's component to indicate that you must have documentation that has been approved essentially for Ira Cook. Juliane and I have been talking about whether or not it will be necessary to do a full resolution for it, but it should be one we will have resolution on coming forward. That's it.

- New Programs Report – Sajal Lahiri

Lahiri-

– Second Reading of a Resolution to recommend the approval of the RME for the addition of a Joint BA in Criminology and Criminal Justice in the College of Liberal Arts and the JD in Law in the School of Law.

(Passes 17-0-2 Abstain)

– Second Reading of a Resolution to recommend the approval of the RME to create a School of Applied Engineering and Technology. (Passes 17-0- 2 Abstain)

– Resolution to Recommend the Approval of the RME to create a School of Mathematics and Statistical Sciences

- Motion to suspend rules- **Ellsworth**
- **Sajal**-seconds
- 16-0-3 Rules Suspended

(Passes 16-0-3)

- **McCubbin**- Moves to bring back the rules
- **Sajal**- Seconds
- Taking up rules again (**Resolution Passes 19-0-0**)

Ellsworth- I have a question. So the RME states that there is going to be a merger between microbiology, zoology, plant biology, and the department of physiology...

Dilalla- No, that is not correct

Ellsworth- is it too late to edit the RME? Can we cross physiology out or is it set?

Dilalla- The department of physiology is emerging. I think the statement in the RME pertains to the physiology undergraduate degree which is already associated with the college of science.

Ellsworth-Well it says merger of the department of set set set physiology.

Dilalla- If there is unclarity between the degree program and the department then it's important for us to make clear what we intend. There is no intent to merge the department of physiology with these groups. If there is something in the language that is kind of incorrect or unclear, then I think that we would all agree that's an editorial modification that we can make.

-Motion to adjourn

- McCubbin seconds

-Motion Passes. Adjourn at 9:36 AM