

Southern Illinois University Carbondale
Minutes of the Graduate Council
May 2, 2013

CALL TO ORDER

A meeting of the SIU Carbondale Graduate Council (GC) was held in the Kaskaskia and Missouri Rooms of the Student Center, Carbondale, Illinois, on May 2, 2013. Chair Scott Ishman called the meeting to order at 8:00 am.

Members in attendance: Najjar Abdul-Musawwir, Craig Anz, Christopher Behan (Tom Britton), Ryan Ceresolo (GPSC), Scott Collins, Bryan Crow, Judith Davie, Carl Flowers, Susan Ford (Ulrich Reichard), Reza Habib, Dale “Buck” Hale, Constantine Hatziaadoniou, Scott Ishman, Matthew McCarroll, Nathan Rice (GPSC), Pamela Smoot, Brooke Talley (GPSC), and Matthew Whiles (Eric Hellgren).

Announcement of Proxies: Ulrich Reichard for Susan Ford; Eric Hellgren for Matthew Whiles; and Tom Britton for Christopher Behan.

Ex-Officio members in attendance: John Nicklow, Provost and Vice Chancellor; John A. Koropchak, Vice Chancellor for Research and Graduate Dean; Susan Rimmer, Associate Vice Chancellor for Research; Susan M. Ford, Associate Dean and Director of the Graduate School; Kimberly Kempf-Leonard, Dean’s Council Representative.

Other attendees: James Allen, Associate Provost for Academic Programs; Wayne Glass, Director of OSPA; Ratna Sinha, Associate Director, Graduate School; Kimberly Kempf-Leonard, Dean’s Council; Faculty Senate; James Garvey, Director and Professor, Fish Ecology; James McClean, Assistant Professor Physiology; and Tina M. Price, Recording Secretary.

CONSIDERATION OF MINUTES

There being no corrections to the minutes of March 7, 2013, and April 4, 2013, the motion to approve the minutes was second. The motion passed.

REMARKS

Provost Nicklow

New student registrations are up 6.2%; applications are still running up about 4%. Based on current data, this is the most applications we have had at this time.

There is softness at the transfer levels, but still positive; transfers are up 5%. The indicators are new housing contracts and orientations. New housing contracts up 20% and new student orientations up 21%. Continuing students are down 9%; more students are needed to register before leaving for the semester. The Law School continues to follow a national trend; applications down 30%, a 6% decrease in admitted students.

June 1 begins the next recruitment cycle for fall 2014. At this time, all the students in our funnel, or contact, included 620,000 seniors, 700,000 juniors and half a million sophomores. The search was broadened nationally, and this is the first time we have had juniors and seniors in the funnel.

The Student Services Building is 80% completed and on track to start a phased move-in at the end of July. All graduate school units will be in phase two, August and September, and will locate to the third floor.

We are piloting a change this summer for those departments employing student workers. The summer pilot would lower registration from six hours to three hours.

Classroom renovations are continuing through the summer; 95% of the instructional space will be technology enabled.

This was the first semester of the Provost Fellow Program. Royce Burnett of the College of Business and Accountancy was selected as the Provost Fellow. Ruth Anne Rehfeldt from the College of Education and Human Services was selected to be the Provost Fellow for next fall.

The HLC exit meeting comments were positive regarding assessments and the strategic planning efforts. They were very pleased with what we have done, and there will be no follow up.

There will be three commencement ceremonies next Saturday. The night before there will be a new celebration entitled Forever SIU; held 6:30-9:30 pm at the SIU Arena. All colleges, faculty and staff are encouraged to attend.

Vice Chancellor Koropchak

1. Processed about \$6M in awards in April. The annual total is now \$57M, which is \$7M less than the same time last year. At this point, the difference between last year and this year is entirely in the area of federal awards, which is most likely due to the impact of federal sequestration.
2. Regarding Fall Graduate Admission data, we are still behind in the total number of applications (-7%), although that number is higher (+1%) than it was in 2011. We continue to be ahead in the number of admissions (+4%), but not nearly as much as in April. We are anticipating an unusually large graduating class next week (maybe 500+), so we need to energize the admissions again to avoid a decline in enrollment this fall.
3. The Research Town Meeting appeared to be very vibrant and successful. Please provide any thoughts you may have on improving it as planning for next year is already underway.
4. The work of the Interdisciplinary Research Enhancement Task Force continues, to include the Community of Scholars event on April 22, which attracted nearly 100 attendees. We will soon have a web site for the task force that will include an archive of the presentations and discussions from that event, along with summaries of the other findings and activities of the task force.
5. We have forwarded two draft policies to the research committee, one on a Testing Accounts policy, and a second on Fixed Price Contracts. These were also forwarded to the Chancellor's Planning and Budget Council. OSPA has also drafted a policy intended to help capture information about grants that some agencies require to go to the faculty member, and help protect those faculty in their scholarly activities.

Angie Jachim won Honorable Mention at the recent STLAURS Meeting. Our students have always competed well. There were 160 entries this year.

6. April 30 was Sue Rimmer's last day as Associate Vice Chancellor for Research. She is returning to her faculty position. We certainly want to thank Sue and give her a round of applause for her effort over the last year and a half.
7. And finally, I will be retiring from SIU on May 31 and, therefore, this will be my last GC meeting. I certainly want to thank you and your predecessors over the years for your collaborative spirit, and thoughtful and deliberative action. I wish you all the best in the future.

There was a brief discussion regarding the judging process for the Research Town Meeting and several words of appreciation, with applause, for the support given to the research areas by Dr. Koropchak.

Chair Ishman interjected and presented the following resolution:

RESOLUTION

**In acknowledgement and thanks to Dr. John A. Koropchak,
Vice Chancellor and Dean of the Graduate School**

Whereas, John A. Koropchak has served as Vice Chancellor for Research and Dean of the Graduate School since 1999, and

Whereas, he has provided exemplary leadership promoting both research and graduate education across campus and beyond, and

Whereas, he has provided invaluable service to the university by his wisdom, experience and thoughtful input, and

Whereas, he has provided outstanding vision and guidance on the future direction of graduate education and graduate research, and

Whereas, he has done all this with continued courtesy, grace and good humor,

Therefore, be it resolved that the Graduate Council, representing the graduate faculty, expresses its sincere gratitude and heartfelt appreciation to John A. Koropchak for his many valuable and unselfish contributions to the Graduate Council and the university community.

Chair Ishman requested a motion to suspend Robert's Rules of Law for a vote to approve the resolution. Motion was made, seconded and passed. A motion to approve the resolution was seconded and unanimously passed.

The Chair read and presented Dr. Koropchak with the following plaque:

The Graduate Council of the Southern Illinois University presents this award of recognition to John A. Koropchak for his outstanding devotion and promotion of research and graduate studies as the Vice Chancellor for Research and Graduate Dean.

A motion to reinstate Robert's Rules of Law was made and seconded. Motion unanimously passed.

There were no further remarks by Dr. Koropchak.

Associate Dean Ford

College programs are encouraged to continue to admit and look at student applications earlier. The hope continues to be that by making early admission decisions and offers of funding and fellowships, not only will yields will be better, but the yield of the top picks will be much higher in the fall. So few have turned down the master's and doctoral fellowships compared to any year in the past ten; from an average of eight turning them down in each category, to an average of three in the PhD and master's categories.

We hope to ramp up efforts in marketing. Departments are starting to redesign web pages geared toward meeting the Lipman Hearn suggestions for formatting. It is hoped that particular attention is paid to things that draw graduate students, and include ways to profile faculty work to attract doctoral students.

We have new staff filling the position left by Pam Durso. It is expected that graduation, graduation registration and clearances will go more smoothly.

We have a record number of graduates; 900 total applications. There are 500 master's and 57 PhD graduate applications.

GC members attending the graduation ceremonies, for the first time we will be hooding MFA students from a number of programs. The law students will also be graduating during the morning ceremony.

Associate Vice Chancellor Rimmer

Announcements for the Seed grants went out last week: 19 proposals submitted and 1 withdrawn; 10 funded, totaling \$150K; 8 were directed to resubmit.

Efforts are being made to staff the IMAGE department. The search has been reopened and there are several candidates being considered.

Associate Provost Allen

Provost Allen briefly discussed the posts of course syllabi on departmental websites, and HLC expectations. He discussed plans to work with deans and departments on easier access to syllabi.

Projects planned for the summer include: Development of a separate supplement to with links, policies and important dates; plans to work to align outcomes listed course by course with the outcomes of the degreed programs.

COMMITTEE REPORTS

1. McLafferty Annex Committee Report by Director James Garvey

The Chancellor reviewed the preliminary suggestions submitted by the committee tasked with creating an interdisciplinary incubator in the McLafferty Annex building. The Board of Trustees approved the resolution in July 2012 and \$3M of funding will come from indirect costs collected from research activities and plant funds.

The building's interior structure is open with no beams, allowing flexibility inside. The first floor houses some offices, with 55,000-60,000 square feet of open space in the rear. There is a loading

dock attached. A portion of the 10,000 square foot basement will be used by IT to house campus backup servers. Cooling and heating is cost effective.

The Committee's Task:

- a. Work with operations to make sure the project was doable and get the best configuration of the space
- b. How to best manage the research facility
- c. Discuss strategies for expansion
- d. Include STEM activities and make it open to trans-disciplinary activities; Making it a showcase space
- e. Community outreach to enrich people to educational opportunities.

Committee Suggestions:

- a. This should be a business model for the space; mix of funding and support
- b. Externally--getting state support and eventually from other partners
- c. A director assigned to the space
- d. Include freeform and modular spaces:
 - i. Pub area for people to interface
 - ii. Cafeteria where people can gather
 - iii. Bare modular wet and dry labs.
- e. Collaborative spaces with internet access
- f. Expansion of aquatic sciences on campus (small proportions, located in the rear)
- g. Compartmentalized shelving in basement for education and world-class research collections and specimens
- h. A periodic review process and a core review committee.

There was a brief discussion on productivity measures being focused on creative activity and collaborations, as opposed to strictly dollars and grants.

2. Remarks and CPBAC Report by Chair Ishman

The CPBAC had no report regarding the pension plan currently being reviewed, the SIUC budget changes and IT fees on campus.

The HLC provided positive comments in meetings with regard to improvements made by the Research Committee and Employee Relations Committee.

Chair Ishman advised that this would be his last meeting as a member of the GC and thanked them for their support.

3. Faculty Senate Report by Professor MacClean

The committee met to discuss past activities and had no new issues to report to the GC.

4. Dean's Council Report by Professor Kempf-Leonard

The committee met to discuss the task force, and planned to revisit core requirement discussions next year.

5. Nominations to Committees Report by Professor McCarroll

The committee has nearly completed a final draft of the data driven report from subcommittees on tuition on grants. The committee will make a final recommendation from that report. They looked at both the granting mechanisms on campus, potential effects of granting portfolios from the last four or five years, and a detailed look at peer institutions and what they do. Having missed the opportunity for GC consideration, the committee requested the ongoing GC consider a special meeting this summer to resolve that issue.

Professor McCarroll requested the GC move to suspend Robert's Rules of Law to read the following resolution. Motion was made.

RESOLUTION

Whereas, Scott E. Ishman has served as Chair of the Graduate Council for the 2012-2013 academic year and also having served as Chair of the previous council, and

Whereas, he has well represented the graduate education and research to the various university constituencies, and

Whereas, he has provided valuable service to the Graduate Council by his direction, wisdom and resourcefulness, and

Whereas, he has accomplished all the above with composure and style,

Therefore, be it resolved that the Graduate Council, representing the graduate faculty, expresses its sincere gratitude and appreciation to Scott E. Ishman for his excellent leadership of the Graduate Council.

A motion to approve the resolution was seconded and unanimously passed. Professor McCarroll requested the GC move to reinstate Robert's Rules of Law.

Chair Ishman called for a vote to approve the resolution. Motion was made, seconded and the resolution passed unanimously. A motion to reinstate Robert's Rules of Law was made and seconded. Motion passed unanimously.

6. GPSC Report by Brooke Talley

The new 2013-2014 GPSC officers: Margaret Sullivan, Health Education and Recreation; Derek Lehman, Sociology; Amanda Duckwall Barnard, Physiology; Ryan Ceresola, Sociology, will be continuing; and John Stewart who will be replacing Brooke Talley.

Ms. Talley distributed copies of the resolution passed by the GPSC: Graduate and Professional Student Council (April 2013) Resolution Opposing the Administration's Appropriation of the 2013 Student Trustee Election Process. Copies were distributed for GC review. She advised the GC that GPSC felt very strongly about this issue and it was the only resolution passed this year by GPSC.

GPSC is rolling out final Outstanding Service Awards; five awards of \$500 each. The deadline for nominations is Sunday, May 5. Copies of the application rules were distributed to the GC.

7. Research Committee Report by Professor Davie

Professor Davie highlighted the committee focus areas:

- a. Post-doc policy
- b. Policy reviews:
 - i. Individual grants; faculty feedback will be shared with Wayne Glass, OSPA
 - ii. Fee for service and how it may impact facilities like the IMAGE
 - iii. Fixed service contracts

With respect to graduate enrollment and tuition on grants, Professor Davie, as the Director of the microbiology programs, stressed the importance of GC consideration, adding that 80% of the students are supported by research grants. She stated that there were 200-300 applications per year; two students were admitted this year. Last year, 7 MS and 12 PhD students graduated.

8. Report of New Programs Committee by Professor Flowers

The committee was given eight programs to review and the GC has taken action on six of those.

The following resolution was read by Professor Flowers.

RESOLUTION

Graduate Council Resolution in Support of an RME for Elimination of the College of Business' International Business Cultures Center

Rationale

Whereas the College of Business has proposed the elimination of the International Business Cultures Center, and

Whereas, the College of Business considers the International Business Cultures Center, having had no activities in at least 15 years, as being dormant, and

Whereas, the elimination of the International Business Cultures Center will not affect any programs, research activities, student outcomes, resources nor faculty responsibilities of the college and no budgetary effects on the college are anticipated, and

Whereas, the elimination of the Center will clear the program from the College of Business' approved IBHE inventory,

Therefore, be it resolved that the Graduate Council approves the elimination of the College of Business' International Business Cultures Center.

Professor Flowers stated that this resolution will be taken up either in the summer or next fall.

Chair Ishman asked that Robert's Rules of Law be suspended to allow a vote on the resolution. Motion was made, seconded and carried.

Chair Ishman called for a vote to approve the resolution. Motion was made, seconded and passed unanimously. A motion to reinstate Robert's Rules of Law was made and seconded. Motion passed unanimously.

9. Program Review Committee Report by Professor Hatziadoniu

A detailed summary report of the reviews by the committee, indicating strengths, weaknesses/concerns and recommendations was distributed to the GC members. Professor Hatziadoniu stated that some were a combination of undergraduate and graduate degree reviews, which was something new to the university. The results showed no negative or adverse reports.

One recommendation that appeared in many of these reports was to expand research into the international level to attract more funding. Specific program review reports may be obtained from James Allen, Associate Provost for Academic Programs.

There was a brief discussion about the fact that review teams were combined for the first time; instead of having external and internal reviewers.

10. Ed. Policies Committee Report by Professor Collins

In summary, Professor Collins mentioned proposals submitted and approved by GC last year:

- a) Resolution Recommending Changes to Allow Acceptance of Unofficial Transcripts for Admission Purposes, September 2012.
- b) Resolution Recommending an Incomplete Grade Policy, December 2012.

There was no new business to report.

11. Old Business

No report.

12. New Business

Chair Ishman read the following resolution:

RESOLUTION

Whereas, Matthew McCarroll has served as Vice Chair of the Graduate Council for the 2012-2013 academic year, and

Whereas, he has well represented graduate education and research to the various university constituencies for many years, and

Whereas, he has provided valuable service to the Graduate Council by his wisdom, and

Whereas, he has participated actively in the discussions on the future and direction of graduate education and research, and

Whereas, he has graciously filled the role of Chair, in his absence,

Therefore, be it resolved that the Graduate Council, representing the graduate faculty, expresses its sincere gratitude and appreciation to Matthew McCarroll for his unique contributions to the Graduate Council.

Chair Ishman asked that Robert's Rules of Law be suspended to allow a vote on the resolution. Motion was made, seconded and carried.

Chair Ishman called for a motion to approve the resolution. Motion was made, seconded and passed unanimously. A motion to reinstate Robert's Rules of Law was made and seconded. Motion passed unanimously.

Certificates of appreciation were distributed to the outgoing members.

Chair Ishman asked that members of the 2013-2014 GC remain for the first meeting for that term.

Call for a motion to adjourn was carried and second. Motion passed.

Meeting adjourned at 9:42 am.

Report Prepared by Tina M. Price

Attachments:

Report of the Program Review Committee
Inaugural GPSC Service Awards Notification
RME for Elimination of the College of Business' International Business Cultures Center